



## THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



# Corporate Report 2008

Annual Report for the Corporation as presented to Municipal Council on  
June 22, 2009

1. Report on Municipal Services and Operations during 2008
2. Audited Financial Statements 2008
3. Council Goals and Objectives for 2009

### **Notes:**

The 2008 Audited Financial Statements are included as an attachment to this Annual Report.

### **Statement of Property Tax Exemptions**

There were no properties granted permissive exemption by Council in 2008 which may be provided in accordance with Section 98 (2) (b) to the *Community Charter*.

### **Disqualifications**

There were no declarations of Council member disqualification in 2008.

## 1. Report on Municipal Services and Operations during 2008

The year 2008 marked a number of milestones and project initiatives for Village of Lions Bay Council 2005-2008:

- The reorganization of the Village inside staff levels provided a new service delivery model that involved the creation of an Office Manager/Corporate Secretary position.
- Public Works voted on joining a bargaining unit under the Canadian Union of Public Employees Local 389.
- Events held: The Mayor's Levee; Easter Egg Hunt; Gardening Extravaganza; Canada Day Celebrations; Family Beach Party; Halloween Kids Party and bonfire; Santa Breakfast and Remembrance Day.
- Continuation of the updating of the Official Community Plan with many volunteers assigned to a number of technical groups to review and report back on specific topics along with a professional consultant's report. This process continues and was carried forward for completion in 2009.
- Provincial Government grants totaling \$18,505 were received which provided for development of an Emergency Plan for the community along, support for Bear Smart education and a bear resistant bin pilot project, and equipment for Fire and Rescue.
- Major capital projects were undertaken in 2008. Included were water main and supply and road improvements for Mountain Drive, Timbertop Drive, South Sunset Drive and Stewart Road. In addition, a new fleet of three vehicles and snow plowing equipment were purchased for the Public Works Department.
- New Municipal computer software "Municipal Accounting Information System", was installed for improved processing of taxes, accounts payable, cash receivables, general ledger and payroll.
- Improved communications with Squamish RCMP detachment continued to establish more police presence and traffic enforcement.
- A new Fire Truck was ordered to replace our aging Fire Truck.
- New garbage and recycling collection contract was tendered.
- The Sea to Sky Highway Improvement Advisory Committee was very active in 2008 in monitoring Kiewit's work which moved ahead rapidly through the Village with road widening and overpass construction.

### **3. 2009 – 2010 Objectives:**

An entirely new Council was elected and took office in December 2008. Council's objectives are to:

#### **1. Imbed Sustainability in all Municipal Planning**

- Initiate policies and actions for reducing greenhouse gas emissions
- Sign the BC Climate Change Action Charter
- Create a Lions Bay Climate Change Action addendum
- Engage the community through the Climate Action Task Force
- Meet our requirements under Bill 27

#### **2. Complete and Implement the Official Community Plan**

- Prepare and adopt by bylaw the new OCP
- Implement key components of the OCP
- Modify and develop new policies and by-laws in order of priority
- To achieve 'Bear Smart' status as a community

#### **3. Establish a New Budget Process and Financial Planning Model**

- Create a Budget and Finance Standing Committee
- Develop a framework for financial sustainability based on the themes enunciated within the OCP
- Link budget with ability to finance and repay
- Develop new zero based budget process commencing in early Fall
- Adopt budget in early January each year
- Develop a comprehensive financial planning model
- Apply for and aggressively lobby for grant funding to support community infrastructure and social projects

#### **4. Enhance Regional Initiatives and Partnerships**

- Explore partnerships with other local governments and regional districts on common issues such as policing, transportation, fire response and solid waste.
- Explore with the school district in terms of recreation and joint community facility sharing opportunities

#### **5. Enhance Communications to fully and appropriately engage the Community in the attainment of the OCP Vision for the Village**

- Provide frequent, timely and informative information on Council activities through a variety of media sources

- Update Village website and enhance capabilities to serve the public
- Create task forces and working groups in order to start implementing the vision of the OCP

**6. Ensure Timely and Professional Protective Services**

- Obtain grant funding for new Fire Truck and fund training for Fire Department Members
- Adopt an Emergency Management bylaw, finalize an emergency plan and recruit a part time Emergency Response Coordinator
- Work closely with PEP, the Province and neighboring local governments on developing a financially more integrated and viable approach to responding to highway incidents
- Facilitate table top exercises for emergency training
- Re-negotiate lease with BC Ambulance Service

**7. Manage and complete Major Infrastructure Improvements**

- Update the Village Infrastructure Master Plan
- Use the Infrastructure Master Plan as a guide to prioritize projects
- Clarify available working capital
- Maximize available grants for projects
- Complete the two UV Water Intake upgrades
- Project preparation and completion of lower Lions Bay Water Pipeline Replacement

**8. Work with Kiewit and Ministry of Highways to ensure successful completion of Sea-to-Sky Highway Improvement Project**

- Continue to meet and negotiate on landscaping, sound walls, and Village-like lamp posts on highway
- Tidewater trailhead and Alberta Creek pedestrian bridge
- Ensure final details are completed

**9. Enhance Administrative Efficiency to better serve public and residents**

- Match staffing with service needs
- Implement new records management system

**10. Encourage increased volunteerism and Arts and Culture within Lions Bay**

- Recognize our volunteer's efforts with holding an annual Volunteer Recognition Day
- Establish Public Art & Design Task force
- Celebrate Lions Bay's involvement in the 2010 Olympic and Paralympics
- Support ongoing community events through Council participation
- Support community groups with enhanced Village services