



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

The Municipality of the Village of Lions Bay Corporate Report 2009

Annual Report for the Corporation

1. Report on Municipal Services and Operations during 2009
2. Audited Financial Statements 2009
3. Goals and Objectives for 2010

Notes:

The 2009 Audited Financial Statements are included as an attachment to this Annual Report.

Statement of Property Tax Exemptions

There were no properties granted permissive exemption by Council in 2009 which may be provided in accordance with Section 98 (2) (b) to the *Community Charter*.

Disqualifications

There were no declarations of Council member disqualification in 2009.

1. Report on Municipal Services and Operations during 2009

The Village of Lions Bay Council 2008-2011 set a number of strategic goals and action plans. The year marked significant achievement of those objectives. Please refer to Appendix A for more information.

1. Imbedded Sustainability in Municipal Planning

- ✓ Initiated policies and actions for reducing greenhouse gas emissions
- ✓ Signed the B.C. Climate Change Action Charter
- ✓ Created a Lions Bay Climate Change Action addendum
- ✓ Engaged the community through the Climate Action Task Force
- ✓ Engaged a consultant and prepared our requirements under Bill 27
- ✓ Engaged Fraser Basin Council to initiate the creation of a Sustainability Plan for Lions Bay

2. Completed and Implemented the Official Community Plan – Refer to Appendix A

- ✓ Prepared and adopted into bylaw the new OCP April 6th, 2009
- ✓ Implemented key components of the OCP
- ✓ Modified and developed new policies and by-laws in order of priority

3. Established a New Budget Process and Financial Planning Model

- ✓ Created a Budget and Finance Standing Committee
- ✓ Developed a framework for financial sustainability based on the themes enunciated within the OCP
- ✓ Linked budget with ability to finance and repay
- ✓ Began a new zero based budget process commencing in early Fall.
- ✓ Adopted budget in early January.
- ✓ Applied for and aggressively lobbied for grant funding to support community infrastructure and social projects, which totaled 29% of the budget.

4. Enhanced Regional Initiatives and Partnerships

- ✓ Extended the Community Shuttle service to include Brunswick and added four additional bus stops within Lions Bay.
- ✓ Explored partnerships with other local governments and regional districts on common issues such as policing, transportation, fire response and solid waste.
- ✓ Explored with the West Vancouver School District community facility sharing opportunities in terms of recreation.

5. Enhanced Communications to Fully and Appropriately Engage the Community in the Attainment of the OCP Vision for the Village:

- ✓ Provided frequent, timely and informative information on Council activities through the Village Update, lionsbay.net, updated website, and Village flyers regarding specific information and public meetings
- ✓ Created task forces and working groups in order to start implementing the vision of the OCP ~ the 2010 Torch Relay Task Force, the Public Art & Design Task Force, the Community Centre Task Force, the Climate Action Task Force

- 6. Ensured Timely and Professional Protective Services**
 - ✓ Obtained grant funding for new Fire Truck and fund training for Fire Department Members Training and Staff time for the 2010 Olympics.
 - ✓ Adopted the Emergency Management bylaw and Drafted an Emergency and Evacuation Plan.
 - ✓ Worked closely with PEP, the Province and neighboring local governments on developing a financially more integrated and viable approach to responding to highway incidents. Prepared a motion for UBCM 2009 passage on this topic.
 - ✓ Facilitated table top exercises for emergency training.

- 7. Managed and completed major infrastructure improvements:**
 - ✓ Updated the Village Infrastructure Master Plan
 - ✓ Used the Infrastructure Master Plan as a guide to prioritize projects
 - ✓ Clarified available working capital
 - ✓ Maximized available grants for projects
 - ✓ Substantial completion of the two Ultra Violet Water Intake Upgrades
 - ✓ Project initial preparation of lower Lions Bay Water Pipeline Replacement.

- 8. Worked with Kiewit and Ministry of Highways to ensure successful completion of Sea-to Sky Highway Improvement Project.**
 - ✓ Continued to meet and negotiate on sound walls, landscaping, trails, silent pavement and Village-like lamp posts on highway. Silent pavement, landscaping, lamp-posts completed
 - ✓ Tidewater trailhead and Alberta Creek Pedestrian Bridge completed.
 - ✓ Brunswick Hill portion of the Centennial Trail completed by Kiewit
 - ✓ Centennial Trail MoT Permits, funding and inspections
 - ✓ Ensured final details were completed.

- 9. Enhanced Administrative Efficiency to Better Serve Public and Residents:**
 - ✓ Recruited new Village Manager
 - ✓ Improved response time to service inquiries

- 10. Encourage increased volunteerism and Arts and Culture within Lions Bay**
 - ✓ Recognized our volunteer's efforts by holding an annual Volunteer Recognition Day
 - ✓ Establish Public Art & Design Task Force
 - ✓ Celebrate Lions Bay's involvement in the 2010 Olympic and Paralympics
 - ✓ Supported ongoing community events through Council participation
 - ✓ Supported community groups with enhanced Village services
 - ✓ Created a new landscaped berm at the entrance to Central Lions Bay with two grants
 - ✓ Volunteers created the Lions Bay Carving as a legacy for the 2010 Olympic Torch Relay
 - ✓ Volunteer created an Inuksuk as an installation on the Berm

Village of Lions Bay
Financial Statements
For the year ended December 31, 2009

Village of Lions Bay
Financial Statements
For the year ended December 31, 2009

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Auditors' Report

To the Mayor and Councilors of the
Village of Lions Bay

We have audited the Statement of Financial Position of the Village of Lions Bay as at December 31, 2009 and the Statements of Operations, Change in Net Financial Assets and Cash Flows for the year then ended. These financial statements are the responsibility of the Village's management. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as explained in the following paragraph, we conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

The Village was unable to complete accounting for tangible capital assets on a depreciated historical cost basis as described in Note 1 to the financial statements. Because of this, we were unable to confirm or verify by alternative means the carrying value of tangible capital assets of \$9,551,912 (2008 - \$8,033,280) or the appropriate level of amortization expense. The Village is in the process of reconstructing these tangible capital asset records, but does not expect to complete this on a timely basis nor are they assured that they will be able to support the amounts shown above. Accordingly, we were not able to determine whether any adjustments might be necessary to tangible capital assets, amortization expense, annual surplus and accumulated surplus.

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves with respect to the carrying balance and related amortization expense for tangible capital assets described in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the Village of Lions Bay as at December 31, 2009 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Chartered Accountants

Vancouver, British Columbia
June 28, 2010

Village of Lions Bay
Statement of Financial Position

December 31	2009	2008
		(Restated - Note 1)
Financial Assets		
Cash and equivalents	\$ 154,793	\$ 525,742
Portfolio investments	2,705,489	2,003,655
Accounts receivable	356,531	166,685
Other assets	-	2,500
	3,216,813	2,698,582
Liabilities		
Accounts payable	298,312	155,427
Deferred revenue	230,761	-
Long term debt (Note 2)	1,690,138	1,750,336
	2,219,211	1,905,763
Net Financial Assets	997,602	792,819
Non-Financial Assets		
Tangible Capital Assets (Note 4)	9,551,912	8,033,280
Prepaid expenses	11,754	-
	9,563,666	8,033,280
Accumulated Surplus (Note 9)	\$10,561,268	\$ 8,826,099

_____ Treasurer

_____ Mayor

**Village of Lions Bay
Statement of Operations**

For the year ended December 31	2009 Actual	2009 Fiscal Plan (Note 7)	2008 Actual
			(Restated -Note 1)
Revenue			
Taxation (Note 5)	\$ 1,145,644	\$ 1,130,506	\$ 1,130,942
Utility connection fees and user rates	306,126	306,875	304,501
Government grants	1,697,952	1,707,351	312,169
Sale of services	226,522	199,780	183,364
Other revenues	151,495	193,140	136,782
	<u>3,527,739</u>	<u>3,537,652</u>	<u>2,067,758</u>
Expenses			
General departmental expenses (Schedule 2)	1,455,034	1,468,150	1,101,862
Water system operations	223,494	234,000	240,181
Sewer system operations	22,291	38,275	30,973
Interest and bank charges	91,751	-	36,253
	<u>1,792,570</u>	<u>1,740,425</u>	<u>1,409,269</u>
Annual Surplus	<u>1,735,169</u>	<u>1,797,227</u>	<u>658,489</u>
Accumulated Surplus, beginning of year	<u>8,826,099</u>	<u>8,826,099</u>	<u>8,167,610</u>
Accumulated Surplus, end of year	<u>\$10,561,268</u>	<u>\$ 10,623,326</u>	<u>\$ 8,826,099</u>

Village of Lions Bay
Statement of Change in Net Financial Assets

For the year ended December 31	2009 Actual	2009 Fiscal Plan (Note 7)	2008 Actual
			(Restated -Note 1)
Annual surplus	\$ 1,735,169	\$ 1,797,227	\$ 658,489
Change in Tangible Capital Assets			
Acquisition of tangible capital assets	(1,518,632)	(2,809,930)	(1,021,325)
Change in Other Non-Financial Assets			
Acquisition of prepaid expenses	(11,754)	-	-
Change in net financial assets for the year	204,783	(1,012,703)	(362,836)
Net financial assets, beginning of year	792,819	792,819	1,155,655
Net financial assets, end of year	\$ 997,602	\$ (219,884)	\$ 792,819

**Village of Lions Bay
Statement of Cash Flows**

For the year ended December 31	2009	2008
Cash provided by (used in)		
Operating transactions		
Annual surplus	1,735,169	658,489
Changes in non-cash operating balances		
Accounts receivable	(189,846)	37,854
Other assets	2,500	(2,500)
Deferred revenue	230,761	-
Accounts payable	142,885	(113,485)
Prepaid expenses	(11,754)	-
	1,909,715	580,358
Capital transactions		
Cash used to acquire tangible capital assets	(1,518,632)	(1,021,325)
Investing transactions		
Redemption (purchase) of short term investments	(701,834)	(710,475)
Financing transactions		
Proceeds from issuance of long-term debt	-	1,650,000
Repayment of long-term debt	(60,198)	(4,670)
	(60,198)	1,645,330
 (Decrease) increase in cash and equivalents during the year	 (370,949)	 493,888
Cash and equivalents, beginning of year	525,742	31,854
Cash and equivalents, end of year	\$ 154,793	\$ 525,742
 Supplemental information:		
Interest paid on long-term debt	\$ 94,725	\$ 36,253

Village of Lions Bay Summary of Significant Accounting Policies

December 31, 2009

The Village is a municipality in the province of British Columbia. The Village prepares its financial statements in accordance with generally accepted accounting principles for local government using guidelines developed by the Public Sector Accounting Board ("PSAB") of the Canadian Institute of Chartered Accountants.

Basis of Presentation	These financial statements include the accounts of all the funds of the Village. Inter-fund transactions and balances have been eliminated.
Cash and Equivalents	Cash and equivalents include bank balances and bank term deposits or guaranteed income certificates generally with duration of less than three months. All amounts are held at Canadian chartered banks and are denominated in Canadian dollars.
Portfolio Investments	Portfolio investments are recorded at cost and include bank term deposits or guaranteed income certificates of duration between 3 months to a year. Amounts are denominated in Canadian dollars. Interest paid in the current year was at rates ranging from 0.5% to 0.65% per annum.
Tangible Capital Assets	Tangible capital assets are recorded at cost. Donations in kind by developers and residents are recorded at estimated fair value at the time of acquisition. As set out in Note 1, the Village intends to amortize tangible capital assets over their estimated useful life but has been unable to determine appropriate calculations at this time.
Use of Estimates	The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future.
Financial Instruments	The Village's financial instruments consist of cash and equivalents, portfolio investments, accounts receivable, accounts payable and long-term debt. Unless otherwise noted, it is management's opinion that the Village is not exposed to significant interest, currency or credit risk arising from these financial instruments.

Village of Lions Bay
Notes to Financial Statements

December 31, 2009

1. Prior Period Adjustments

The Village has adopted the provisions of Section 1200 of the PSAB Handbook and has applied these on a retroactive basis. This resulted in the restatement of the 2008 comparative figures presented in these financial statements which differ from those pre-adoption. Section 3150 of the PSAB Handbook was also effective for January 1, 2009 however the Village was unable to complete its costing and useful life calculations for tangible capital assets. The Village intends to complete this in 2010. The adoption of Section 1200 and Section 3150 resulted in the following changes to accounting methods:

- tangible capital assets recorded only when such expenditures represent a new asset or extend the life or service capacity or improve the quality of an existing asset
- tangible capital assets amortized over their estimated useful lives
- prepaid expenses and inventories of supplies recorded and treated as non-financial assets
- operating surpluses, reserve funds and equity in tangible capital assets now grouped together and presented as "accumulated surplus"

In addition, changes were made to presentation to:

- reclassify portfolio investments as a separate financial asset

The impact of these changes is presented as follows:

- change presentation of net assets:

	2008	2008
	(restated)	(prev reported)
Investment in Property and Equipment	\$ -	\$ 6,282,944
Current Fund	-	980,980
Reserve Fund	-	554,748
Capital Fund	-	1,007,427
Accumulated surplus	8,826,099	-
	\$ 8,826,099	\$ 8,826,099

- decrease in annual surplus reported in the prior year by \$624,005 as follows:

	2008	2008
	(restated)	(prev reported)
Revenues other than disposal of property and equipment	\$ 2,067,758	\$ 2,067,760
Disposal of property and equipment	-	2,525
Expenses/expenditures other than capital and amortization	(1,409,269)	(1,409,269)
Capital expenditures	-	(1,023,852)
	658,489	(365,361)
Debt proceeds	-	1,650,000
Debt principal repaid	-	(4,670)
	658,489	1,282,494
Annual surplus (change in fund balance)	\$ 658,489	\$ 1,282,494

Village of Lions Bay
Notes to Financial Statements

December 31, 2009

2. Long-Term Debt

Loan Authorization Bylaw No. 353 was adopted on January 20th, 2005 and gave approval for the Village to borrow up to \$250,000 to assist in providing water services to the specified area of Brunswick Beach whose owners had opted to finance their share of costs over twenty years through a local parcel tax. The interest rate is 5.1% and the debt matures in 2025. The balance outstanding under this bylaw at year-end was \$95,547 (2008 - \$100,336).

Loan Authorization Bylaw No. 401 and 374 were respectively adopted on June 2, 2008 and September 19, 2006 and gave approval for the Village to borrow up to \$800,000 and \$600,000 to assist in providing construction improvements to the water system servicing the Village of Lions Bay. The interest rate is 5.15% and the debt matures in 2028. The balance outstanding under this bylaws at year-end was \$1,352,985 (2008 - \$1,400,000).

Loan Authorization Bylaw No. 380 was adopted on September 19, 2006 and gave approval for the Village to borrow up to \$1,300,000 to assist in providing construction improvements to the Village of Lions Bay road system. In 2008, Council reduced the approved borrowing for the bylaw to \$500,000 and \$250,000 was borrowed. The interest rate is 5.15% and the debt matures in 2028. The balance outstanding under this bylaw at year-end was \$241,604 (2008 - \$250,000)

Payments in each of the next five years are as follows:

2010	\$ 60,321
2011	60,446
2012	60,574
2013	60,706
2014	60,841
2015 and onwards	<u>1,387,250</u>
	<u>\$ 1,690,138</u>

3. Developer Deposits

Bylaw 330 requires an applicant for certain building permits to pay a damage deposit of \$1,500 when the work is under \$50,000 and \$3,000 when the work is over \$50,000. The deposit less any costs incurred by the Village in restoring or replacing any damaged works or property will be returned to the applicant. The total cash on deposit of \$91,000 (2008 - \$126,000) has not been reported elsewhere in these financial statements because the deposits will be returned to the applicants. Any portion of these deposits used for replacing damaged works or property will be taken into income by the Village at such time.

Village of Lions Bay
Notes to Financial Statements

December 31, 2009

4. Tangible Capital Assets

	2009	2008
Land	\$ 596,194	\$ 596,194
Equipment - automotive	833,194	666,809
Equipment - other	1,137,440	994,109
Buildings	697,597	684,237
Engineering structures	590,648	500,425
Water supply and distribution system	5,452,839	4,347,506
Sewer collection system and treatment plant	244,000	244,000
	\$ 9,551,912	\$ 8,033,280

5. Taxation

	Actual 2009	Fiscal Plan 2009	Actual 2008
General purposes	\$ 929,572	\$ -	\$ 915,962
Collections for other governments			
School and RCMP - Province	926,320	-	906,584
Greater Vancouver Transportation Authority	218,488	-	201,527
Municipal Finance Authority	118	-	118
British Columbia Assessment Authority	37,991	-	36,521
	2,112,489	-	2,060,712
Transfers			
Regional District	39,157	-	38,993
Province of British Columbia	886,878	-	867,682
Greater Vancouver Transportation Authority	217,771	-	201,527
Municipal Finance Authority	118	-	117
British Columbia Assessment Authority	37,991	-	36,521
	1,181,915	-	1,144,840
Available for general purposes	930,574	916,106	915,872
Water utility parcel taxes	203,670	203,000	203,670
Sewer utility parcel taxes	11,400	11,400	11,400
	\$ 1,145,644	\$ 1,130,506	\$ 1,130,942

Village of Lions Bay
Notes to Financial Statements

December 31, 2009

6. Contingent Liabilities and Commitments

- (a) The Village is responsible as a member of the Greater Vancouver Regional District for its portion of any operating deficits or capital debt related to functions in which it participates.
- (b) The Village partially insures itself through the Municipal Insurance Association of British Columbia. Should the Association pay out claims in excess of premiums received, it is possible that the Village along with the other participants, would be required to contribute towards the deficit.
- (c) From time to time the Village is named in lawsuits. At any given point in time, there may be a few lawsuits pending in which the Village is involved. It is considered that the potential claims against the Village resulting from litigation and not covered by insurance would not materially affect these financial statements.
- (d) During the year, the Village entered into a contract for a water main replacement for Lower Lions Bay for approximately \$69,000 which remains a commitment at the end of 2009.

7. Fiscal Plan

Fiscal plan amounts represent the Financial Plan By-Law adopted by Council on April 20, 2009 with estimates for items treated differently under PSAB accounting.

The Financial Plan anticipated use of surpluses accumulated in previous years to balance against current year expenditures in excess of current year revenues. In addition, the Financial Plan anticipated capital expenditures rather than amortization expense.

The following shows how these amounts were combined:

	<u>2009</u>
Financial Plan Bylaw surplus for the year	\$ -
Add back:	
Capital expenditures	2,809,930
Repayment of Debt	130,000
Less:	
Budgeted transfers from accumulated surplus	(31,373)
Debt Proceeds	<u>(1,111,330)</u>
	<u>\$ 1,797,227</u>

Village of Lions Bay
Notes to Financial Statements

December 31, 2009

8. Pension Plan

The Village and its employees contribute to the Municipal Pension Plan (the "Plan"), a jointly-trusted pension plan. The Plan's Board of Trustees, representing Plan members and employers, is responsible for overseeing the management of the Plan, including investment of the assets and administration of the benefits. The pension plan is a multi-employer contributory pension plan. Basic pension benefits provided are defined. The plan has about 158,000 active members and approximately 57,000 retired members. Active members include approximately 33,000 contributors from local government.

Every three years an actuarial valuation is performed to assess the financial position of the Plan and the adequacy of Plan funding. The most recent valuation as at December 31, 2006 indicates a surplus of \$438 million for basic pension benefits. The next valuation will be as at December 31, 2009 with results available in 2010. The actuary does not attribute portions of the unfunded liability to individual employers. The Village paid \$29,117 for employer contributions to the plan in the year ended December 31, 2009 (2008 - \$30,572) while employee contributions totaled \$27,318 (2008 - \$29,168).

9. Accumulated Surplus

The components of accumulated surplus are as follows:

	<u>2009</u>	<u>2008</u>
Invested in tangible capital assets	\$ 7,861,774	\$ 6,282,944
Reserve funds	997,989	980,980
Unrestricted amounts	<u>1,701,505</u>	<u>1,562,175</u>
	<u>\$10,561,268</u>	<u>\$ 8,826,099</u>

Village of Lions Bay
Schedule 1 - Statement of Operations by Segment

For the year ended December 31, 2009

	Government Services	Protective Services	Transportation	Environment Health Services	Recreational and Cultural Services	Fiscal Services	Water Utility	Sewer Utility	Unallocated	2009 Actual	2009 Fiscal Plan
Revenues											
General taxes	\$ -	\$ 215,706	\$ -	\$ -	\$ -	\$ -	\$ 203,670	\$ 11,400	\$ 714,868	\$ 1,145,644	\$ 1,130,506
Utility charges	-	-	-	172,960	-	-	275,751	30,375	-	479,086	306,875
Government grants - Federal	-	-	-	-	-	-	-	-	1,000	1,000	500
Government grants - Provincial	-	14,840	89,500	-	-	-	1,013,067	-	579,545	1,696,952	1,706,851
Sales of services	-	566	-	11,667	33,656	-	-	-	7,673	53,562	199,780
Other revenue	24,342	30,663	-	-	25,494	-	24,503	3,473	43,020	151,495	193,140
	<u>24,342</u>	<u>261,775</u>	<u>89,500</u>	<u>184,627</u>	<u>59,150</u>	<u>-</u>	<u>1,516,991</u>	<u>45,248</u>	<u>1,346,106</u>	<u>3,527,739</u>	<u>3,537,652</u>
Expenses											
Operating											
Goods and services	163,915	187,575	151,559	160,439	99,001	-	89,487	4,439	-	856,415	940,642
Labour	364,483	40,134	221,571	-	66,357	-	134,007	17,852	-	844,404	799,783
	<u>528,398</u>	<u>227,709</u>	<u>373,130</u>	<u>160,439</u>	<u>165,358</u>	<u>-</u>	<u>223,494</u>	<u>22,291</u>	<u>-</u>	<u>1,700,819</u>	<u>1,740,425</u>
Interest	-	-	-	-	-	-	-	-	91,751	91,751	-
	<u>528,398</u>	<u>227,709</u>	<u>373,130</u>	<u>160,439</u>	<u>165,358</u>	<u>-</u>	<u>223,494</u>	<u>22,291</u>	<u>91,751</u>	<u>1,792,570</u>	<u>1,740,425</u>
Excess (deficiency) in revenues over expenses	\$ (504,056)	\$ 34,066	\$ (283,630)	\$ 24,188	\$ (106,208)	\$ -	\$ 1,293,497	\$ 22,957	\$ 1,254,355	\$ 1,735,169	\$ 1,797,227

Village of Lions Bay
Schedule 2 - General Departmental Expenses

For the year ended December 31

2009
Actual

2009
Fiscal Plan
(Note 7)

2008
Actual

(Restated -Note 1)

General Government

Administrative and financial management	\$ 458,365	\$ -	\$ 317,709
Professional fees	41,369	-	32,199
Insurance	20,176	-	24,067
Workers' Compensation	8,488	-	6,915
	<u>528,398</u>	<u>662,450</u>	<u>380,890</u>

Protective Services

Fire protection	180,214	-	98,793
Building inspection	12,036	-	12,495
Bylaw enforcement and dog control	13,216	-	7,808
Emergency social services	22,243	-	14,484
Sundry	-	-	-
	<u>227,709</u>	<u>182,700</u>	<u>133,580</u>

Transportation

Supplies and equipment operation	49,979	-	50,690
Works yard and shop	255,673	-	210,758
Road maintenance	67,478	-	59,878
Kelvin Grove - maintenance	-	-	-
Other	-	-	-
	<u>373,130</u>	<u>276,000</u>	<u>321,326</u>

Environmental Health Services

Garbage, waste and recycling	160,439	127,000	119,864
	-	-	-
	<u>160,439</u>	<u>127,000</u>	<u>119,864</u>

Recreation and Cultural Services

General	70,517	-	82,568
Programs	27,877	-	26,990
Community complex	24,979	-	16,357
Library	1,589	-	1,436
Landscaping	21,152	-	15,581
Cultural Events	19,244	-	3,270
Seagull newsletter	-	-	-
	<u>165,358</u>	<u>220,000</u>	<u>146,202</u>

Total general departmental expenses	\$ 1,455,034	\$ 1,468,150	\$ 1,101,862
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3. 2010 Goals and Objectives:

Continuing with the strategic plan, Council's objectives in 2010 are to:

1. Imbed Sustainability in all Municipal Planning.

- Meet our requirements under Bill 27
- Initiate the policies and actions for reducing greenhouse gas emissions
- Continue the development of a Village Sustainability Plan
- Conduct a carbon audit of Corporate Operations

2. Continue to Implement the Official Community Plan

- Engage the Village Administration in the implementation of the plan.
- Undertake Age Friendly Housing consultation
- Create bylaw and policies regarding Secondary Suites
- Review & recommend necessary changes to Building, Zoning, Fire bylaws. and Village Manager Job Description
- Draft Proxy Vote bylaw
- Pursue land within Village boundaries
- Review future growth expectations

3. Refine the Budget Process and Financial Planning Model

- Engage the Budget and Finance Standing Committee in the fall
- Create revenue generation review and plan
- Link budget with ability to finance and repay for major infrastructure projects
- Implement records management system
- Increase the clarity of financial reporting to Council
- Apply for and aggressively lobby for grant funding to support community infrastructure and social projects.

4. Enhance Regional Initiatives and Partnerships

- Strengthen partnerships with other local governments and regional districts on common issues such as policing, transportation, fire response and solid waste.
- Continue to explore the West Vancouver School District in terms of recreation and joint community facility sharing opportunities.

5. Enhance Communications to Fully and Appropriately Engage the Community in the Attainment of the OCP Vision for the Village:

- Provide frequent, timely and informative information on Council activities through a variety of media sources
- Update Village website and enhance capabilities to serve the public
- Enhance the community news service
- Improve communication and clarify expectations with volunteer groups to achieve successful outcomes of projects.
- Provide new residents with Welcome Package
- Engage community in the development of a "Vision" for Lions Bay to enhance OCP

- 6. Ensure Timely and Professional Emergency Services**
 - Review and update the Fire bylaw
 - Adopt the Lions Bay Emergency and Evacuation Plan
 - Re-negotiate lease with BC Ambulance Service
 - Complete Bear Smart Management Plan and apply for Bear Smart Status

- 7. Manage and Complete Major Infrastructure Improvements:**
 - Update the Village Infrastructure Master Plan
 - Clarify available working capital
 - Commence lower Lions Bay Water Pipeline Replacement with Grant
 - Complete study for underground wiring to parallel water pipeline replacement
 - Complete new sewer treatment plant replacement at Municipal Hall with Grant
 - Complete the Kelvin Grove Sewer Treatment Upgrade with Grant
 - Complete study for new Community Centre.

- 8. Work with the Ministry of Highways and Tyam Construction to Ensure Successful Completion of Sea-to-Sky Highway Improvement Project:**
 - Ensure final details for successful completion of highway improvement project
 - a. Complete the Highway Sound Walls
 - b. Complete the Centennial Trail
 - c. Complete Sound Wall Landscaping

- 9. Enhance Administrative Efficiency to Better Serve Public and Residents:**
 - Match staffing with service needs
 - Implement new records management system
 - Conduct staff skill review, identify training and create a succession plan
 - Create a Human Resources Management plan
 - Establish process to resolve local disputes

- 10. Encourage Increased Volunteerism and Arts and Culture within Lions Bay**
 - Recognize our volunteer's efforts
 - Support ongoing community events through Council participation
 - Support community groups with enhanced Village services
 - Install an historical sign at the north and south end of the Centennial Trail
 - Explore Communities in Bloom
 - Begin to review how to celebrate our 40th Anniversary of Incorporation in 2011

Please review Appendix A on the Village of Lions Bay website at www.lionsbay.ca in order to review the Report on Municipal Services and Operations during 2009 in relation to the Official Community Plan ~ OCP.

The year 2009 marked a number of milestones and project initiative for the Village of Lions Bay Council 2008 – 2011. This reflects the 2009 Council accomplishments as related to the OCP passed April 6th, 2009.

VILLAGE OF LIONS BAY

FINANCIAL INFORMATION ACT REPORT
Year Ended December 31,2009

Supplier Report (amounts in excess of \$25,000)

<u>Supplier Accounts</u>	<u>Ammount Paid 2009</u>
Alexander Construction Ltd.	\$ 682,737.63
Trojan UV	225,400.00
South Coast BC Transportation Authority	217,770.78
Hub Fire Engines & Equipment Ltd.	174,160.21
Smithrite Disposal Ltd.	144,298.20
Greater Vancouver Regional District (GVRD)	189,325.71
AECOM Canada Ltd	77,242.48
Blue Water Sytems Ltd.	59,092.32
Municipal Pension Plan	56,834.84
R.A.Beauchamp & Associates	51,675.46
Ray Contracting Ltd	41,262.18
ALS Canada Ltd	40,554.39
BC Assessment Authority	37,990.67
KGC Fire Rescue	35,926.59
Custom Blacktop Co.	30,789.31
Inprotect Systems Inc	29,842.91
Temple Consulting Group Ltd	27,916.00
BC Hydro	25,708.94
BDO Dunwoody LLP	25,061.40
Total for Suppliers Paid > \$25,000	<u>\$ 2,173,590.02</u>
Other Supplier Payments	844,691.56
All Payments	<u>\$ 3,018,281.58</u>

VILLAGE OF LIONS BAY
FINANCIAL INFORMATION ACT REPORT
Year Ended December 31,2009

Remuneration Report

MAYOR & COUNCIL

<i>Name</i>	<i>Position</i>	<i>Remuneration</i>	<i>Expenses</i>
Brenda Broughton	Mayor	\$ 14,083.29	
Lynda Peach	Councillor	7,041.61	98.06
Joanne Ronsley	Councillor	7,041.61	841.73
Ruth Simons	Councillor	7,041.61	549.54
Dr. Gordon Taylor	Councillor	7,041.61	
Total Council		\$ 42,249.73	\$ 1,489.33
STAFF			
Staff in excess of \$75,000		Nil	
All other salaries and wages		\$ 645,711.55	932.12
Total Staff		\$ 645,711.55	\$ 932.12
TOTAL STAFF AND COUNCIL		\$ 687,961.28	\$ 2,421.45