

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE  
COUNCIL OF THE VILLAGE OF LIONS BAY  
HELD ON MONDAY, MAY 25, 2009 at 3:00 PM  
IN THE COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY, BC**

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**Present:** Mayor Broughton, Councillors Akerhielm, Simons & Taylor,  
Interim CAO Rick Beauchamp, Treasurer Anne-Marie Koiner,  
Public Works Manager Joe Canning and Office Manager Anne Page.  
**Regrets:** Councillor Ronsley.

**1. Call to Order**

Mayor Broughton called the meeting to order at 3:00 pm

**2. Approval of Agenda of Committee of the Whole Meeting of May 25, 2009**

**Resolution**

Moved by Councillor Akerhielm  
Seconded by Councillor Simons

**Resolved that:** Council approve the Committee of the Whole Agenda of May 25, 2009 with two additions:

1. Items 4Cii): Report from Public Works Manager Joe Canning (also to be presented June 1, 2009)
2. Item 4F): No Parking Signs at Brunswick Beach, and
3. Item 4G: Parking at Kelvin Grove

**Carried...**

**3. Approval of Committee of the Whole Meeting Minutes of May 19, 2009**

**Resolution**

Moved by Councillor Taylor  
Seconded by Councillor Simons

**Resolved that:** Council approve the Committee of the Whole Minutes of May 19, 2009 with the following changes:

1. Page 4, Item 4G, add 'kiosk' after Sunset Drive,
2. Page 4, Item 4G, change 'Magnesia Creek Bridge' to 'Centennial Trail Bridge'
3. Page 5, Item 7I, second paragraph, delete 'regarding' and replace with 'by someone who may be interested in' the position of Emergency Coordinator, and
4. Page 5, Item 7I, third paragraph, delete rest of sentence following the word 'Liability'.

**Carried...**

**4. New Business**

**A. Council & Staff Priorities**

**i) Council Priorities**

Rick Beauchamp reviewed with Council the major tasks and objectives for 2009 that will be included in the Village's 2008 Annual Report including:

- New fire truck and training,
- UV Water Upgrade project,
- Sewage Treatment Plant at Kelvin Grove and Septic System at Community Hall,
- Waste Collection contract,
- Olympic preparation/beautification and trail linkages including Centennial Trail,
- Highway Improvement Project and landscaping,
- Official Community Plan adoption, and
- Village's Emergency Plan.

Rick Beauchamp provided the updated list of Staff & Council Priorities & Projects for review. Each item was reviewed and the list will be updated for the next meeting.

**ii) Final design/costs for Sunset Drive fence/gate (Joe Canning)**

Mayor Broughton requested that this item be broken down into two parts and that the fence discussion be deferred to the next meeting of June 1 when Councillor Ronsley is present and the kiosk would be discussed at this meeting. Mayor Broughton advised that Councillor Ronsley would like to see the gate in wood and with rocks rather than cement barriers as the design for the fence.

Joe Canning advised that the landscaping plans would impact the placement of the kiosk and that landscaping needs to be finalized prior to construction of the kiosk.

Council agreed to discuss this item at the June 1 Council meeting.

**iii) Storage of office files in Community Hall proposal (Rick Beauchamp)**

Council approved the proposal to store files in a section of the Community Hall kitchen. Rick Beauchamp will provide quotes for the project to Council.

**B. Bear Smart Initiatives regarding waste collection (Ruth Simons)**

Mayor Broughton advised that in reference to an email from Norma Rodgers, Chair of the Bear Smart Committee that Council has not made a decision to go to a Friday waste collection day and that we need to focus on what Council's goals are.

Rick Beauchamp advised Council that Smithrite Disposal would prefer a Friday collection day however no mandate from Council has been made and he also advised that storage of garbage is more important than the bear bins.

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Council is willing to meet with the Bear Smart Committee but agreed that Council needs to discuss the issues prior to a meeting with the Bear Smart Committee. Council agreed to meet with the Treasurer on Tuesday, May 26 at 10 am to discuss Bear Smart issues and waste collection.

**C. i) Damage Deposit Policy (Rick Beauchamp)**

This item was deferred to Special Council Meeting of May 25, 2009.

**ii) Public Works Report (Joe Canning)**

Joe Canning advised Council that a priority would be to address the flooding of property at 355 Oceanview Road brought on by periodic draining the water tank which is necessary for proper maintenance of the tank. The problem is that the 200 foot culvert on the east side of Oceanview Road is plugged and either needs to be replaced or reditched. If reditching is the preferred choice then the residents who want culverts installed will be required to pay for re-culverting the ditches according to the Village's culvert installation policy.

Council requested that staff hand deliver a letter to approximately six area residents describing the work that may be required to resolve this flooding issue.

Council requested that staff send out e-post regarding the new rules for green waste collection including the requirements from Smithrite that branches be less than three inches in diameter and less than three feet long and tied in bundles.

Council requested that the green waste on Southview Place/Lions Bay Avenue be picked up by the Works Crew this time but that a letter be sent if dumping green waste is repeated.

**iii) Travel Expenses Policy**

Rick Beauchamp advised that the Village does not have a written policy regarding per diem rates for travel expenses and that currently expenses are reimbursed when receipts for approved expenses are presented and mileage is reimbursed at a rate of \$0.45 per km. Rick Beauchamp provided The District of West Vancouver's Travel Expenses Administrative Policy for Council's review. Council agreed to review this policy and that it be brought back for discussion June 1, 2009.

The Treasurer advised Council that \$1500 was budgeted for each Council member for conferences and travel expenses.

**D. Adjourn Committee of the Whole Meeting of May 25, 2009**

**Resolution**

Moved by Councillor Akerhielm  
Seconded by Councillor Taylor

**Resolved that:** Council adjourn the Committee of the Whole meeting of May 25, 2009 at 5:00 pm.

**Carried...**

**See Minutes of Special Council Meeting of May 25, 2009**

**The Committee of the Whole Meeting of May 25, 2009 was re-adjourned at 6:00 pm**

**E. Fire Bylaw No. 412 (Andrew Oliver)**

Rick Beauchamp provided The District of West Vancouver's Fire Protection and Emergency Response Bylaw No. 4366, 2004 and a memo dated May 21, 2009 outlining his suggestions for changes to the Village's Fire Bylaw No. 361, 2004.

Fire Chief Andrew Oliver was invited to provide his input on the proposed changes to the Village's existing Fire Bylaw.

Council agreed that Councillor Simons will work with Fire Chief Andrew Oliver on this bylaw and bring the proposed changes back to Council for discussion.

**F. No Parking Signage at Brunswick Beach**

Mayor Broughton advised that she was meeting with Kiewit and MoT and would request that the boulders and signage that were originally on Brunswick Beach Road between the highway and the railway tracks be replaced with new boulders and No Parking signage.

**G. Parking at Kelvin Grove**

Councillors Akerhielm and Ronsley have met with area residents regarding parking at Kelvin Grove. Councillor Akerhielm advised Council that area residents are upset that 17 cars were parked in the area overloading the parking lot and that garbage was evident. Area residents would like tough measures taken by the Village including:

- changes in signage,
- reinstating the towing of vehicles,
- parking to be allowed only between 9 am and 8 pm,
- all non-resident parking vehicles towed with only a couple of non-resident parking spaces available, and
- the parking lot shrunk down to just a few spaces.

Council requested that the Public Works Manager order and install park closure/open signs for all 3 beach parks and Wade Park.

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Council requested that Councillor Akerhielm email her suggestions regarding parking in Kelvin Grove to Council members for their consideration.

This item was deferred to Council meeting of June 1, 2009.

**H. Code of Conduct of residents when addressing Council**

Rick Beauchamp advised Council that guidelines for conduct are in the Community Charter and that it is up to the Chair of the meeting to ensure that proper and respectful conduct is maintained by all participants at Council meetings.

**5. Adjournment of Committee of the Whole Meeting of May 25, 2009**

**Resolution**

Moved by Councillor Taylor  
Seconded by Councillor Akerhielm

**Resolved that:** Council adjourn the Committee of the Whole Meeting of May 25, 2009 at 6:30 pm.

**Carried...**

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**Mayor**

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**Administrator**