

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE  
COUNCIL OF THE VILLAGE OF LIONS BAY  
HELD ON MONDAY, JUNE 15, 2009 at 2:00 pm  
IN THE COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY, BC**

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**Present:** Mayor Broughton, Councillors: Akerhielm, Ronsley, Simons and Taylor,  
Project Manager Rick Beauchamp, Treasurer Anne-Marie Koiner, Public Works  
Manager Joe Canning and Office Manager Anne Page.

**1. Call to Order**

Mayor Broughton called the Committee of the Whole Meeting of June 15, 2009 to order at 2:00 pm.

**2. Approval of Agenda of Committee of the Whole Meeting of June 15, 2009**

**Resolution**

Moved by Councillor Simons  
Seconded by Councillor Ronsley

**Resolved that:** Council approve the Agenda of the Committee of the Whole Meeting of June 15, 2009 with three additions:  
Item 4 E. Village Manager  
Item 4F. Agri-Spirit Grant  
Item 4G. Federal Infrastructure Funding Update

**Carried...**

**3. Approval of Committee of the Whole Meeting Minutes of June 1, 2009**

**Resolution**

Moved by Councillor Akerhielm  
Seconded by Councillor Simons

**Resolved that:** Council approve the Minutes of the Committee of the Whole Meeting of June 1, 2009 with one change: Item 4E, change sentence to read: 'Council will bring a landscaping plan for the Kelvin Grove parking lot forward for discussion'.

**Carried...**

4. New Business

A. Public Works Report and Green Waste Update

- **Public Works Manager Joe Canning provided a Public Works report dated June 15, 2009 and advised Council that:**
  - regarding the Oceanview Road culvert the recommendation is to try to re-ditch by pulling out the culvert, cleaning it out and replacing it. This is a priority task which will be done this week.
  - patch paving will start June 16
  - line painting will be done next week of double yellow lines, stop lines and crosswalks with the remainder to be done next year
  - septic system at Community Hall/Emergency (Klatt) Building – the Village will have an engineer redesign the system and if it is proposed to be on neighbouring property then Village may negotiate a land exchange with the neighbouring property owner.
  - painting of Community Hall/Emergency (Klatt) Building – Project Manager Rick Beauchamp will proceed with the tendering of this project and the Public Art and Design Task Force will choose colours,
  - stairs linking Tidewater and Sweetwater requires a complete rebuilding of the stairs as they are not to standard and is projected to be a 2-week project to be done in 2010,
  - signs have been ordered for the Kelvin Grove parking lot and Village will receive a proof tomorrow,
  - bear proof public garbage cans – Rick Beauchamp has a lead on a different type which may be cheaper and just as effective, will provide information to Bear Smart Committee,
  - Joe Canning to contact District of West Vancouver sign shop and see if the Village can contract with them for signage,
  - Garth Begley still on WCB for a minimum of another 4 weeks before returning to work.
  
- **Works Plan – Public Art and Design Committee, Staffing Plans, Expectations**
  - Councillor Simons will meet with Joe Canning to discuss public art issues and provide a list of items that the Public Art & Design Task Force would like input on,
  - two casuals have been hired, Lauren Tompai will replace Donna Newsom and the Village will be hiring one more casual worker.
  
- **Green Waste Update re: meeting between Joe Canning and Fire Chief Andrew Oliver**
  - Fire Chief Andrew Oliver visited the Harvey Pit site last week where green waste is currently being dumped and advised that the site could be a fire hazard,

- Andrew Oliver recommended a drip hose be initiated at the site but suggested that it might be preferable to remove the green waste from the Harvey Pit site,  
Joe Canning requested that Andrew Oliver provide options and level of risk associated with dumping green waste at this site and the Village is waiting for these recommendations. The original plan was to have a machine come in and turn the green waste to aerate it to accelerate composting. It was suggested that Joe Canning visit other composting facilities such as in North Vancouver.
- The Coastal Fire Centre provides information to the Village regarding fire restrictions. These bulletins are forwarded to Works and the Fire Department and staff post these notices posted in strategic areas and advises residents via epost and other means depending on nature of bulletin.

- **Green Waste pricing for landscaping contractors**

- This item taken off this Agenda until a full review of green waste collection has been done.

- **Green Waste drop off time at Works Yard for residents (previous proposal was Wednesdays 12 noon – 6 pm)**

- This item taken off this Agenda until a full review of green waste collection has been done.
- Treasurer Anne-Marie Koiner provided some cost breakdown comparisons of green waste pickup with Smithrite and the Village's Public Works Department.
- Councillor Simons advised Council that a sub-committee of the Green Energy Task Force is working on this topic with a goal to reduce waste.
- Joe Canning will speak with Andrew Oliver this afternoon to determine if the green waste piles at Harvey Pit constitute a fire hazard and Anne-Marie Koiner will provide cost estimates for collection and disposal of green waste.
- It was agreed to meet this Thursday at 11 am to discuss Fire Chief Andrew Oliver's recommendations and Treasurer Anne-Marie Koiner's cost estimates regarding green waste collection and formulate a green waste collection plan.
- It was agreed that Councillor Akerhielm will work with Councillor Simons on a communications and actions strategy after Council has decided how the green waste collection will be managed.

**B. Corporate Priorities & Village Office Staff**

- **Corporate Priorities**

- Council reviewed the Staff & Council Priorities & Projects list and provided updates on projected timeframes and progress.

- **Village Office Staff – Fire Department expectations and Bear Smart Committee Procedures**

- Staff will discuss procedures with the Lions Bay Fire Department, BC Ambulance Service and Search & Rescue to obtain call out stats for the last five years,
- PEP reimbursements totaling approx \$3300 have been submitted, are caught up and accounting support staff will keep up with submitting these claims,
- For next Committee of the Whole meeting staff will provide a list of tasks and plan of how staff can provide administrative support to the Public Works and Fire departments.

**C. Project quotes**

- **Quote for Electrical Upgrade of Community Hall**

- Project Manager Rick Beauchamp advised Council that the Building Inspector had previously submitted a report regarding an assessment of the Community Hall building and he would provide that report to Council.
- Council agreed to approve the electrical upgrade quote at the Regular Meeting.

- **Quote for File Storage Facility in Community Hall**

- Council agreed to approve the filing storage quote at the Regular Meeting.

**D. Bear Smart Objectives and use of bear resistant garbage containers**

- Councillor Simons agreed to work with Joe Canning regarding the public garbage containers.

**E. Village Manager**

- This item was deferred to In Camera discussion at the Regular Meeting.

**F. Agri-Spirit Grant**

- Mayor Broughton advised that this grant was for beachhouse expansion at Lions Bay Beach Park.

**G. Federal Infrastructure Funding Update**

- This item was deferred to the Regular Meeting.

**5. Adjournment of Committee of the Whole Meeting of June 15, 2009**

**Resolution**

Moved by Councillor Taylor  
Seconded by Councillor Ronsley

**Resolved that:** Council adjourn the Committee of the Whole Meeting of June 15, 2009 at 3:58 pm.

**Carried...**

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**Mayor**

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**Administrator**