

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF
THE VILLAGE OF LIONS BAY
HELD ON MONDAY, OCTOBER 19, 2009 at 7:00 PM
IN THE COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

Present: Mayor Brenda Broughton
Councillor Peach Akerhielm
Councillor Joanne Ronsley
Councillor Ruth Simons
Councillor Gordon Taylor
Treasurer Anne-Marie Koiner
Office Manager Anne Page (recording)

1. Call to Order

Mayor Broughton called the Council Meeting of October 19, 2009 to order at 7:00 pm.

2. Approval of Agenda

Resolution

Moved by Councillor Ronsley
Seconded by Councillor Akerhielm

Resolved that: Council approve the Agenda of the Council Meeting of October 19, 2009 as presented.

Carried...

3. Public Participation

A. Chris Page regarding signage at the the main entrance of Lions Bay

Chris congratulated Mayor Broughton, Councillor Ronsley and the volunteers for all their work on the landscaping at the main entrance to Lions Bay.

Chris advised Council that the number and placement of signs detracts from the improved look of the landscaping work and provided some photographs and suggestions for changing the locations of several signs.

Mayor Broughton thanked Chris Page for his presentation.

4. Delegations

A. Tony Cox, Chair of the Tree Committee regarding the Tree Bylaw No. 393, 2007

Tony advised Council that:

- Councillor Ronsley asked Tony Cox to make a presentation to Council,
- Tree committee members are volunteers trying to help residents and the Village regarding the management of trees on Village property,
- There are certain procedures to be followed regarding the Tree Bylaw including that applicants pay \$20 to submit a tree cutting application, letters are sent out to neighbours, the Tree Committee reviews the application and responses and makes recommendations to Council,
- Clarification was needed regarding the payment of \$20 to be made either before or after Council has approved the issuance of a permit.

Resolution

Moved by Councillor Akerhielm
Seconded by Councillor Taylor

Resolved that: the Tree Bylaw No. 393, 2007, Section 3.4.1.4 'A non-refundable permit application fee of \$20, paid prior to the issuance of a permit', shall be interpreted as a 'non-refundable permit application fee of \$20'.

Carried...

Jim Cannell, a member of the Tree Committee stated that he also supported this change as an application fee rather than a permit fee.

Tony Cox further advised Council that:

- Regarding a recent Tree Cutting Application where the property owner thought a particular tree was dangerous, Public Works Manager Joe Canning gave his opinion that a tree should be removed but not in consultation with the Tree Committee. Tony advised there was no consultation with the Tree Committee in this instance and that the Public Works Manager and the Tree Committee should have viewed the tree together. Tony Cox requested that in future that staff should ask the applicant if a particular tree had become dangerous or had changed quickly and requests that staff follow the Tree Bylaw procedures.

Mayor Broughton thanked Tony Cox and Jim Cannell for their presentation.

Council noted that:

- If the Village is aware of a dangerous tree on Village property and it is certified dangerous then the Village has a responsibility to remove the tree, and
- If a resident has identified a dangerous tree on a neighbour's property and it is certified dangerous then the Village might order the tree removed.

5. Adoption of Minutes

A. Regular Council Meeting of October 5, 2009

Resolution

Moved by Councillor Akerhielm
Seconded by Councillor Taylor

Resolved that: Council approve the Minutes of the Regular Council Meeting of October 5, 2009 with the following changes:
Item 3A, first bullet, change 'shift' to 'shifting',
Item 3A, change 'October 19 is Ride Share Week' to 'The first week in October is Ride Share Week',
Item 4A, second last paragraph, first sentence should read, 'Councillor Akerhielm suggested an "As The Worm Turns" tour of composting at residents' homes".

Carried...

B. Special Council Meeting of October 6, 2009

Resolution

Moved by Councillor Akerhielm
Seconded by Councillor Taylor

Resolved that: Council approve the Minutes of the Special Council Meeting of October 6, 2009 with the following change:
Item 3, remove the line, 'Councillor Simons left the Council Chambers at 9:15 pm.

Carried...

It was agreed that the Office Manager would provide a summary of the discussion at the Special Council Meeting of October 6, 2009 for budget allocation purposes.

6. Business Arising from the Minutes

Councillor Simons clarified that the Kelvin Grove garbage cans will be taken care of this year and that the bear proof public garbage can be moved from Islevie Place to Brunswick Road.

7. Unfinished Business

8. Reports

Resolution

Moved by Councillor Akerhielm
Seconded by Councillor Taylor

Resolved that: Council receive all reports presented in 8A-D.

Carried...

A. Administration

i) Recommendations from Committee of the Whole Meeting of October 19, 2009

Resolution

Moved by Councillor Taylor
Seconded by Councillor Akerhielm

Resolved that: Council will request staff to notify TransLink's Bicycle Working Group that the Village will be completing the bicycle improvement projects in order to receive the grants that were previously approved by TransLink in 2005 and 2006.

Carried...

ii) Customer Service Requests to October 16, 2009

Council was clear in its resolve to ensure that the 'out of service' fire hydrant on Timbertop be repaired as soon as possibly as a high priority safety issue.

iii) Council Action Items from previous Council meetings

This report will be updated and emailed to Council members.

iv) RCMP Lions Bay Activity Report – September 2009

v) RCMP Lions Bay False Alarm Report – September 2009

B. Treasurer

i) Financial Review (to September 30, 2009)

Treasurer Anne-Marie Koiner presented the Financial Review Report (to September 30, 2009) and advised Council that:

- some expenses have not been allocated yet as invoices are still being received,
- Public Works employees salaries are not allocated until the year end,
- She will break out Line #244 to 257 to provide more detailed information.

Council requested that the Office Manager find out if additional grant funding can be obtained from TransLink for the bicycle improvement projects.

Council requested that the Financial Review Reports be dated and paginated.

Mayor Broughton asked the Treasurer how does our financial status compare to the budget and the Treasurer responded that 'it would be tight'.

ii) Animal Control and bylaw enforcement related revenues and expenses review

Treasurer Anne-Marie Koiner presented a summary of animal control and parking ticket revenues and expenses and a summary of Municipal Ticket Stats for 2009.

Council requested that staff check to ensure that the proposed larger dog waste bag rolls fit the existing dispensers and either ask the resident who made the dispensers or someone else to repair them with new locks.

iii) Prepayment of Property Taxes

Treasurer Anne-Marie Koiner provided a verbal report and advised Council that:

- The Village will accept post-dated cheques for property tax payments,
- The Village must pay interest on the prepayments,
- There is no need for a bylaw but a resolution of Council will be required,
- A form will be prepared to register property owners for prepayment of property taxes and present it to Council.

C. Public Works

i) Community Hall/Emergency Building Sewage Treatment Upgrade Project

A report from Cleartech Consulting Ltd. dated October 7, 2009 was presented detailing a Revised Feasibility Study regarding the On-Site Sewage Treatment and Disposal System Repair/Upgrade Upper Field Area at 400/410 Centre Road, Lions Bay, BC.

ii) Water Treatment Upgrade Project

A written update report from AECOM was not provided however the Treasurer advised that the UV reactors have been delivered. Mayor Broughton advised that the UV reactors were to be received by AECOM directly, not to the Works Department and should have been delivered to the construction site. Council requests clarification of where the UV reactors are and further requests that either the contractors move them or provide security for them. Council requested that the Office Manager find out immediately and report back.

iii) Activity Report – October 15, 2009

Council requested clarification on which trailer is unsafe.

D. Mayor & Council

i) Mayor Broughton – Portfolio Report

Mayor Broughton referenced a letter received from Patrick Livolsi regarding surplus Ministry of Transportation lands.

ii) Councillor Akerhielm – Portfolio Report

iii) Councillor Ronsley – Portfolio Report

The Office Manager was requested to confirm appointment dates of the Tree Committee members and report back to Council at the next meeting.

Changes to the Welcome Package will be discussed at the next meeting with a reference to Councillor Simons' report and meeting with the Trail Committee regarding recommendations for changes to be incorporated into the package.

Councillor Ronsley advised that regarding the Accessibility Committee, the Village cannot apply for accessibility improvement grants as we cannot meet the federal government standards. Recommendations including pulling out pathways and stairs and installing ramps to facilitate accessibility might be directed to Public Art & Design Task Force.

iv) Councillor Simons - Portfolio Report

a) Portfolio Report:

Councillor Simons advised that the Public Art & Design Task Force are looking at bus shelter and bench designs but it will take some time and she suggested that the Village put money in the 2010 budget for these items. The bulletin board and bench at Brunswick underpass are temporary structures until permanent ones are in place.

Councillor Simons requested that the Treasurer provide documents to Finance Committee members a week prior to each meeting.

Council budget Workshop meeting to set principles to help guide us are scheduled for: October 26 from 1 to 4 pm and November 2 from 1 to 4 pm, with the first meeting with Budget & Finance Committee scheduled for November 23.

b) Ruth Simons' Portfolio – 2010 Budget Items

c) Minutes from Public Art & Design Task Force Meeting October 13, 2009

- v) **The following on table items were also received:**
 - a) **Finance Advisory Committee – Terms of Reference Update**
 - b) **Finance Advisory Committee – Feedback on committee effectiveness**
 - c) **Clartech Consulting – Revised Feasibility Study**
 - d) **Grant Summary**
 - e) **Grant History 2003 – 2009**

9. Resolutions

A. World Peace Week November 21 to 28, 2009 (letter from YMCA)

Resolution

Moved by Councillor Akerhielm
Seconded by Councillor Ronsley

Resolved that:

Whereas: The responsibility for peace begins with each person;

And Whereas: The responsibility extends to our relationship with family and friends; community and national activities;

And Whereas: For 123 years the YMCA of Greater Vancouver has worked for peace internationally, at home and within its diverse communities;

And Whereas: YMCAs around the world will join to commemorate YMCA World Peace Week together from November 21st to 28th 2009;

And Whereas: This as an important event that contributes to our citizens' awareness of their role in creating a peaceful world;

Now Therefore: I, Brenda Broughton, Mayor of the Village of Lions Bay, DO HEREBY PROCLAIM the week of November 21st to 28th 2009, as "YMCA WORLD PEACE Week" in the Village of Lions Bay.

Carried...

Council requested that this proclamation be sent out via epost prior to World Peace Week.

B. Tree Bylaw

See resolution under Item 4A.

10. Bylaws

11. Correspondence

A. List of Correspondence to October 16, 2009

Resolution

Moved by Councillor Simons
Seconded by Councillor Akerhielm

Resolved that: Council receive the List of Correspondence to October 16, 2009.
Carried...

12. New Business

A. Agreement with Circus Aerial Society

Mayor Broughton advised she will be meeting with Brigitta Shore regarding the MoT permit.

Treasurer Anne-Marie Koiner will provide the three-page description of events and copy of grant application to see what is covered by the grant.

Resolution

Moved by Councillor Akerhielm
Seconded by Councillor Taylor

Resolved that: Council authorizes the Village to pay the deposit amount of \$225.00 to Circus Aerial Society to secure the booking for a performance on February 4, 2010.

Carried...

B. Application fee for Tree Cutting Bylaw

See resolution under Item 4A.

13. In Camera

Resolution

Moved by Councillor Akerhielm
Seconded by Councillor Taylor

Resolved that: Council move In Camera to discuss matters.

Carried...

Resolution

Moved by Councillor Taylor
Seconded by Councillor Ronsley

Resolved that: Council revert back to the Open Meeting of October 19, 2009.

Carried...

14. Adjournment

Resolution

Moved by Councillor Taylor
Seconded by Councillor Akerhielm

Resolved that: Council adjourn the Regular Council Meeting of October 19, 2009 at 10:15 pm.

Carried...

Mayor

Village Manager