

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF
THE VILLAGE OF LIONS BAY
HELD ON MONDAY, NOVEMBER 2, 2009 at 7:00 PM
IN THE COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

Present: Mayor Brenda Broughton
Councillor Peach Akerhielm
Councillor Joanne Ronsley
Councillor Ruth Simons
Councillor Gordon Taylor
Village Manager Rory Mandryk
Treasurer Anne-Marie Koiner
Office Manager Anne Page (recording)

1. Call to Order

Mayor Broughton called the Regular Council Meeting of November 2, 2009 to order at 7 pm.

2. Approval of Agenda

Resolution

Moved by Councillor Ronsley
Seconded by Councillor Akerhielm

Resolved that: Council approve the Agenda of the Regular Council Meeting of November 2, 2009 as presented.

Carried...

3. Public Participation

A. Harold Gienger regarding Alternate Housing

Harold Gienger advised Council that:

- the ideas of alternate housing were originally brought forward to Council about 4 years ago and at that time, the Village was in the process of reviewing and adopting the Official Community Plan,
- a community survey identified a need for alternate housing however there was some opposition to originally proposed site but there is a better site for alternate housing at Brunswick Pit,

- he realizes this land is not owned by the Village and a portion of it is required for future gravel extraction however he feels there is still enough room for housing development in this area,
- he urged Council to consider the development of alternate housing,
- alternate housing could add another \$1 million to the Village's tax revenues,
- a housing development may take 1 to 1-1/2 years to complete.

Mayor Broughton advised that the concessionaire will be out of Brunswick Pit in one year but the Ministry of Transportation may be willing to define where the gravel is for future extraction. Mayor Broughton requested Harold Gienger to keep coming before Council with this idea.

Councillor Akerhielm advised that the Village has received an Age Friendly Grant and advised Harold Gienger that she would be in touch with him to review information and materials he had gathered previously. Harold Gienger said he would be interested to assist and advised Council that the results of the needs assessment study conducted four years ago indicated that many older citizens were not prepared to live in basement suites but wanted something else.

Mayor Broughton thanked Harold Gienger for his presentation and requested him to provide background information regarding finances and advised that Metro Vancouver's demographics are changing with more people aging and wanting to stay in their communities.

4. Delegations

A. Jim Hughes regarding Speed Reader Board

Mayor Broughton introduced Jim Hughes and advised that he has been a member of the Highway Advisory Group (HAG) for many years and thanked Jim for making this presentation.

Jim Hughes advised Council that:

- it is scary that people drive along this section of the highway at such excessive speeds that cause accidents,
- the statistics indicate that 50% of all fatal accidents are on weekends from 9 pm to 3 am including in the Lions Bay area,
- ICBC have bought us a speed reader board, jackets, vests and cones and the RCMP are willing to work with Lions Bay to train our volunteers on how to manage and handle the speed reader, how to record license numbers and report this information to the RCMP,
- There are 2 or 3 volunteers who are willing to take part in this program,
- He would like to have the go ahead from Council to take part in this program
- He hasn't had discussions with ICBC regarding liability insurance but he will discover that,
- It has been demonstrated that when drivers see a reader board they generally slow down to within 10 km of the posted speed limit,
- for now he is just concerned about speeding on the highway but may expand to the school zones in the future,
- the RCMP could start screening applicants who need to go through a security check,

- RCMP have identified 3 key locations to install the reader board (at Kelvin Grove near the off ramp, near Brunswick Pit, and one other but whichever areas are chosen they need to be well off the highway,
- ICBC suggested that Lions Bay may want to give an advance warning that Lions Bay will be participating in the speed reader board program,

Councillor Simons will coordinate information to residents in the Village Update and in a media blitz and Jim Hughes will speak with Tom Webster of ICBC regarding communication.

Mayor Broughton thanked Jim Hughes for his presentation.

Resolution

Moved by Councillor Akerhielm
Seconded by Councillor Ronsley

Resolved that: Council support the efforts of ICBC and the RCMP by regarding the Speed Reader Board Program in our community.

Carried...

B. Michelle Ganske, representing Pieter Dorsman, Chair of the Recreation Hub Task Force regarding Recreation Hub update

Michelle Ganske advised Council that:

- The group started working on this project as the result of a funding possibility and the West Vancouver School District's willingness to collaborate on a project which would benefit both the community and the school,
- there are several possible locations for a new recreation hub including the Village Office or current school site but nothing has been decided,
- there is a strong donor commitment,
- the legal structure has not been finalized and a foundation may be set up and there is a meeting on November 18 to discuss the legal and financing aspects,
- one of first steps is to circulate a questionnaire to residents to see what ideas come forth and to determine the level of interest and including what a new facility might look like, followed by a public consultation process through a consultant,
- grants will be applied for but some Village funds may be required until a grant is approved,

Council discussed various aspects of the recreation hub idea including the amount of feedback from the March Village Update publication. Michelle Ganske advised that residents were very supportive of idea in broad terms and that Recreation Hub Terms of Reference would be on the November 18 Task Force Agenda.

Questions were asked about the Financial Model and Michelle Ganske advised that nothing was concrete, that it was up to the donor. Michelle Ganske advised that the donor wants a cooperative effort with the focus on educational goals.

Mayor Broughton clarified what the donor would be looking for in a project like this and advised Council that Richard Bolus is developing the questionnaire and that the questionnaire will likely be quite lean in nature.

Councillor Simons advised Council that she completed and submitted the survey regarding physical activity and gave a copy to the Mayor and Michelle Ganske.

Mayor Broughton suggested that the Village could apply for green recreational grants and she thanked Michelle Ganske for giving this presentation and organizing the Recreation Hub meeting for November 18, 2009.

5. Adoption of Minutes of the Regular Council Meeting of October 19, 2009

Resolution

Moved by Councillor Akerhielm
Seconded by Councillor Taylor

Resolved that: Council approve the Minutes of the Regular Council Meeting of October 19, 2009 with the following changes:

Page 2, Item 4A: under Council noted that: first bullet, change to read "...of a dangerous tree on Village property..."

Page 2, Item 4A: under Council noted that: second bullet, change to read "...a dangerous tree on a neighbour's property and is certified dangerous then the Village might order the tree removed"

Page 2, Item 4A: under Council noted that: remove third bullet.

Page 4, Item 8Bi) add: "Mayor Broughton asked the Treasurer how does our financial status compare to the budget and the Treasurer responded that 'it would be tight'.

Page 5, Item 8Bii) change sentence to read, "...animal control and parking revenues and expenses"

Page 5, Item 8Ciii) change sentence to read, "Council requested clarification on which trailer is unsafe" and remove next paragraph.

Page 6, Item 8Di) change Mike Mc to Patrick Livolsi

Page 7, Item 8Dv)a) change to "Terms of Reference Update"

Page 7, Item 9A change resolution to read "YMCA WORLD PEACE WEEK"

Carried...

6. Business Arising from the Minutes

A. Dog Bag Dispensers – staff update on status

Council were advised that the recommended dog waste bag dispenser cost \$200 each and agreed to purchase two new dispensers in 2009, one to be installed on Lions Bay Avenue near Lions Bay Park and one in the Kelvin Grove parking lot.

B. Signage on highway

It was agreed that the Village would bring this issue forward to MoT but not at this point but keep it on the table.

7. **Unfinished Business**

8. **Reports**

Resolution

Moved by Councillor Taylor
Seconded by Councillor Akerhielm

Resolved that: Council receive all reports.

Carried...

A. **Administration**

i) **Recommendations from Committee of the Whole Meeting of
November 2, 2009**

a) **Lower Lions Bay Water main Replacement Project**

Resolution

Moved by Councillor Akerhielm
Seconded by Councillor Taylor

Resolved that: Council proceed to approve the production of the design regarding the replacement of all water mains in lower Lions Bay including Southview Place, Isleview Place, Cloudview Place, Seaview Place and Lions Bay Avenue subject to obtaining drawings from AECOM and moving forward to order detailed plans subject to finding out if Isleview Place water mains have already been replaced.

Carried...

b) **Trail maintenance**

Resolution

Moved by Councillor Akerhielm
No seconder required

Resolved that: This item be tabled to the Regular Council Meeting of November 16, 2009 for further discussion.

Carried...

c) **Building Assessment Plan**

Resolution

Moved by Councillor Simons
Seconded by Councillor Ronsley

Resolved that: Council form a Building Assessment Plan sub-committee and appoint Councillor Simons, Councillor Akerhielm and the Village Manager.

Carried...

ii) **Customer Service Requests to October 29, 2009**

Several items were identified for follow up including:

- light at railway crossing – is it activated by a motion sensor?
- light at Village Office works sporadically – contact BC Hydro
- toilet roll holder in Women’s washroom of Community Hall needs to be replaced as soon as possible.
- Public Works to investigate/repair running toilet at Kelvin Grove Beach Park,
- No beach access sign on Isleview requested to be installed however Council requested that staff replace the signage with a ‘No Exit’ sign.

iii) **Council Action Items from previous Council meetings**

iv) **Council Update**

Village Manager Rory Mandryk advised Council that:

- The Rock Scaling project was originally part of the UV Water Upgrade Treatment Project Grant,
- Ellen Forsyth, West Vancouver School District advised that MOUs with the school district are 5 year renewable and that the Village needs to be very specific when we set up the MOU, and that it is very important that it be set up properly at the beginning,
- West Vancouver can not assist with garbage truck leases but either the City or District of North Vancouver may be of some assistance,
- The Village’s website will be redesigned to make it easier to update and keep current with the goal to have committees post their own content. Councillor Ronsley suggested this information be near the beginning of the website when re-designed.

v) **Meeting Notes from Special Council Meeting of October 6, 2009**

Several items were discussed including:

- Recreation Hub Task Force - Item #7 will be brought back to Council.
- Library update: toilet and sign expenditures. The Library would like a new computer and software, they are currently using database software

and would like to keep track of inventory as well as have internet browsing capabilities to print off Council Minutes or Village Update publications with a wireless connection.

- Treasurer Anne-Marie Koiner advised that the Village's auditors have relevant information on Libraries and Library Advisory Boards.

Mayor Broughton suggested that Councillor Ronsley and the Lions Bay Library Board meet to explore opportunities.

vi) Dog Waste Bag Dispensers Status Report

See Item 6A.

B. Treasurer

i) Prepayment of Property Taxes

Treasurer Anne-Marie Koiner presented a report dated November 2, 2009 regarding Property Tax Prepayments.

Resolution

Moved by Councillor Taylor
Seconded by Councillor Ronsley

Resolved that: Council accept the Property Tax Prepayment Plan as presented by the Treasurer.

Carried...

ii) Torch Relay Grant – update on revenue and expenses

Treasurer Anne-Marie Koiner provided revenue and expense data for the Tourism Grant, Trees for Tomorrow Grant and 2010 Olympic Torch Relay Grant as requested by Council.

Treasurer Anne-Marie Koiner, Councillor Simons and Mayor Broughton to meet to finalize the allocations.

C. Mayor & Council

i) Mayor Broughton – Portfolio Report

Highlights of the Mayor's Report include:

- a meeting with MoT is scheduled for tomorrow, invited HAG members to attend,
- Brunswick Pit concessionaire has a complex contract,
- A meeting with HAG is scheduled for Wednesday night, soundwalls have been delayed at this point until post Olympics but Village is asking that condominium sound walls go ahead.

Resolution

Moved by Mayor Broughton
Seconded by Councillor Ronsley

Resolved that: The Village of Lions Bay requires that construction of all the soundwalls be started immediately, to be completed by the end of 2009, beginning with the condominiums.

Carried...

Mayor Broughton requested the Village Manager to make arrangements with Squamish Nation that she appear before their Council.

Treasurer Anne-Marie Koiner was requested to complete the Trees for Tomorrow Grant.

The Carving Project will tentatively be unveiled on February 4 at the underpass but will be confirmed.

ii) Councillor Akerhielm – Portfolio Report

Tree Cutting on Private Property

Resolution

Moved by Councillor Ronsley
Seconded by Councillor Akerhielm

Resolved that: Council approve a temporary moratorium on the Tree Cutting on Private Property policy until further study by Council.

Carried...

Council requested that staff ask the Village's lawyer whether a policy is sufficient to exercise our basic authority in terms of removal of dangerous trees or whether we would require a bylaw regarding trees on private property.

iii) Councillor Ronsley – Portfolio Report

Councillor Ronsley advised Council that Library volunteers have extended the Library hours on Thursdays and requested that this information be posted in the next Village update.

iv) Councillor Simons - Portfolio Report

Councillor Simons agreed to email information and decide on a deadline for submissions for the next Village Update.

D. Committees & Task Forces

- i) **Climate Action Task Force Draft Minutes – October 28, 2009**
- ii) **Bear Smart Committee Minutes – October 21, 2009**
- iii) **Emergency Program Committee Minutes – September 15, 2009**
- iv) **Highway Advisory Committee Minutes – September 23, 2009**
- v) **Lions Bay 2010 Torch Relay Committee Minutes – October 7, 2009**

9. Resolutions

A. Principles for Budgeting in Government, Technology Project Assessment Criteria and Criteria for Infrastructure Projects.

Resolution

Moved by Councillor Akerhielm
Seconded by Councillor Taylor

Resolved that: Council adopt the 13 ‘Principles for Budgeting in Government’ as presented by Councillor Akerhielm as the guiding principles for budgeting in 2010.

Carried...

10. Bylaws

A. Tree Cutting on Private Land

See Item 8Cii)

B. Fire Bylaw

Councillor Akerhielm will work on updating the Fire Bylaw.

C. Municipal Control of Offshore Waters

Councillor Akerhielm presented a report and meeting notes of a meeting with Bruce Drake, Councillor, Village of Belcarra.

11. Correspondence

A. List of Correspondence to October 29, 2009

Resolution

Moved by Councillor Taylor
Seconded by Councillor Ronsley

Resolved that: Council receive the List of Correspondence to October 29, 2009.

Carried...

Council received a letter dated October 22, 2009 from a group of Lions Bay residents re: "The Re-Greening of Lions Bay" regarding an idea to develop demonstration plots of native flora in this area with an initially proposed site on Lions Bay Avenue. Preparatory work could be done by volunteers in November by removing invasive plant material such as ivy, pruning, and adding stepping stones and labeling plants. Council agreed that no Public Works time could be allocated to this project but advised staff to respond positively to the proposal.

12. New Business

A. Council Meeting of December 21, 2009

Council agreed to move the second Council meeting in December to December 14, 2009.

B. Gate & Sign at Lions Bay Beach Park

Council agreed that no new projects would be taken on at this time and the item was referred to a Committee of the Whole Meeting.

C. RCMP Visits to Community

Council requested that the Village Manager ask occupiers of the store complex if the RCMP could use phone and have internet access during his visits to the community.

D. Forest Fire Hazard Signage

Information was presented to Council regarding proposed Forest Fire Hazard signage to be paid for by the Ministry of Forests who would also maintain the sign if the Village could change the fire rating during fire season. It was suggested that the Village request a metal sign to be placed northbound before Lonetree Bridge. The Village Manager will plan how to implement this plan.

E. Diesel Engine Emission Reduction

It was noted that the Village does not have any non-road diesel use.

F. Fees & Charges

A summary of current fees and charges and related information will be presented at a future Council meeting.

G. Bowen Island Bus Connections to Olympic Venues

A letter from Bowen Island Mayor Bob Turner dated October 1, 2009 was presented for information of Council.

H. Recommendations for Bus Shelters and Bus Stops

Resolution

Moved by Councillor Simons
Seconded by Councillor Ronsley

Resolved that: Council recognizes that public transportation to and from Lions Bay is an essential service for many of our residents. We recognize that increasing the number of users and frequency of use by residents can contribute to our reduction in greenhouse gas emissions. Council recognizes that locations where buses stop to pick up and drop off passengers needs to be safe and providing shelter from the rain.

Carried...

Council noted that trees and shrubs need to be cut to ensure public safety for those getting off buses. The Village Manager will contact Gareth Rowlands in this regard.

I. Possible Foundation/Account for Animal Emergencies –

Councillor Akerhielm requested that the Treasurer Anne-Marie Koiner to research this item and suggested that we could train our firefighters or ESS members to save animals. It was decided to delay researching this item until after the provisional budget was passed.

J. Coat of Arms Lapel Pins

Council decided not to order additional Coat of Arms lapel pins at this time.

13. In Camera

Resolution

Moved by Councillor Taylor
Seconded by Councillor Ronsley

Resolved that: Council move In Camera to discuss matters.

Carried...

Resolution

Moved by Councillor Taylor
Seconded by Councillor Ronsley

Resolved that: Council revert back to the Regular Council Meeting of November 2, 2009.
Carried...

14. Adjournment

Resolution

Moved by Councillor Taylor
Seconded by Councillor Akerhielm

Resolved that: Council adjourn the Regular Council Meeting of November 2, 2009 at 10:10 pm.
Carried...

Mayor

Village Manager