

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE COUNCIL  
OF THE VILLAGE OF LIONS BAY  
HELD ON MONDAY, NOVEMBER 16, 2009 at 1:00 – 3:00 PM  
IN THE COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

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**Present:** Mayor Brenda Broughton  
Councillor Peach Akerhielm  
Councillor Joanne Ronsley  
Councillor Ruth Simons  
Village Manager Rory Mandryk  
Office Manager Anne Page (recording)  
Norm Barmeier (AECOM)

**Regrets:** Councillor Gordon Taylor

**1. Call to Order**

Mayor Broughton called the Committee of the Whole Meeting of November 16, 2009 to order at 1:17 pm.

**2. Approval of Agenda of Committee of the Whole Meeting of November 16, 2009**

**Resolution**

Moved by Councillor Akerhielm  
Seconded by Councillor Ronsley

**Resolved that:** Council approve the Agenda of the Committee of the Whole Meeting of November 16, 2009 with the following additions:

Item 4D: Centennial Trail Update  
Item 4E: Trails Discussion  
Item 4F: Metro Vancouver Regional Growth Strategy

**Carried...**

**3. Approval of Committee of the Whole Meeting Minutes of November 2, 2009**

**Resolution**

Moved by Councillor Akerhielm

Seconded by Councillor Ronsley

**Resolved that:** Council approve the Committee of the Whole Meeting Minutes of November 2, 2009 with the following changes:

Page 3, Item 4A: change sentence to read: "Councillor Ronsley to invite Michael Broughton to present an Accessibility Report to Council."

Page 3, Item 4C: second paragraph, change sentence to read, "...suggested that the Village would have to have a bylaw..."

Page 3, Item 4C: second paragraph, change sentence to read, "...on this policy until Council decided whether a bylaw is required."

Page 3, Item 4C: third paragraph should read, "It was suggested that the Building Inspector do an on site visit to assess the wall."

Page 3, Item 4D, first bullet should read, "previous Councils had asked for reports and costs for building new trails and these figures are from 2005-2008."

Page 4, Item 4F: sentence should read, "Rory Mandryk advised that Anne Page would be sequestered on Tuesdays after the Council meetings in order to catch up and stay current."

Page 5, Item 4I, fifth paragraph change to "Isleview Place".

Mayor Broughton requested that the three recommendations identified in Item 4J be forwarded to Fire Chief Andrew Oliver.

**4. New Business**

**A. Norm Barmeier, AECOM regarding UV treatment at Harvey Creek intake (Rory Mandryk)**

Norm Barmeier advised Council that:

- some changes need to be made to the original UV Treatment Project plans due to the fact that an excavator travels the intake road regularly and the PRV cannot withstand such pressure,
- as the road is very narrow, a new location for the PR chamber is required,
- there is enough space near the current UV building,
- there may be some cost savings in the project in general but not for this portion and some additional grant money may be sought after,
- there is no downside to this change of plan and it is a better location, and
- the project is on proceeding on time.

**B. E-post Policy (Councillor Simons)**

- Councillor Simons recommended that the Village create guidelines for sending out e-post messages including: image, language, how we wish to communicate, font, layout, etc. The e-posts indicate they are from the Village of Lions Bay but suggested that the "To" should say 'E-Post Distribution List' rather than 'Anne

Page,' and that e-post messages should indicate who the message is sent on behalf of.

Council discussed whether e-post messages should be for emergency announcements only and it was suggested that the Village could have different types of e-post messages (urgent vs. announcements) and that an e-post could be sent once a week summarizing the announcements. Council also discussed whether to send out e-post messages for non-Village fundraisers.

It was agreed that Rory Mandryk would formulate a plan regarding e-post messages.

**C. Councillor email addresses (Councillor Akerhielm)**

Council members expressed concern that they were not receiving emails from residents because the auto correct feature may be changing and blocking the emails. After discussion it was decided that:

- Email addresses could possibly use Cllr rather than Councillor,
- The Village would check MS Outlook Calendars as the current system seems to allow for double bookings and Council members are not able to view the facility calendars.
- Rory Mandryk will ask Jon Wright to check the MS Outlook setup.

**D. Centennial Trail Update**

Mayor Broughton provided an update regarding the Centennial Trail and advised Council that:

- Regarding the southern section of Centennial Trail: As a result of the November 3, 2009 meeting between HAG members and MoT representatives, Rob Ahola MoT has taken on the engineering of the fence, drainage, DeltaLok and the Village is hoping the designs will go from MoT Projects to MoT Operations and that the permits will be issued. The pedestrian bridge is not finished yet and the Village will pay up to \$10,000 for wood, fencing and limestone if required. Mayor Broughton further advised that she expects this section will be done before the Olympics.
- highway section between Brunswick and school trail: change?

Mayor Broughton also provided an update on the soundwalls and advised Council that:

- HAG has received a clear message from MoT that the soundwalls are going ahead but it may not be before the Olympics due to delays in the tendering process,
- Lions Bay has sent a clear message to MoT that the Village would like the soundwalls completed as soon as possible with the condominium soundwalls to be given a high priority.

**E. Trails Discussion**

This discussion was a continuation of a previous discussion on trails. Council recognized that certain Village trails need to be maintained and that some maintenance could be by volunteers, possibly with an 'Adopt a Trail' program. It is necessary to determine who is going to do the trail maintenance work and on which trails.

Flailing and maintenance of boulevards also needs to be done. Council proposed that we map out what areas are to be maintained by Public Works and then approach residents to clarify what residents are allowed or encouraged to do to maintain Village property. Rory to be involved to understand what is required of Public Works on onsite visits.

**F. Regional Growth Strategy**

Mayor Broughton advised that the Metro Vancouver's Regional Growth Strategy and accompanying maps would change if the Village's boundaries were changed.

Councillor Simons asked what does crown land within our boundaries mean in terms of the 'urban' designation of Metro Vancouver.

**5. In Camera**

**Resolution**

Moved by Councillor Akerhielm  
Seconded by Councillor Ronsley

**Resolved that:** Council move In Camera to discuss matters.

**Carried...**

**Resolution**

Moved by Councillor Akerhielm  
Seconded by Councillor Simons

**Resolved that:** Council revert back to the open session of the Committee of the Whole Meeting of November 16, 2009.

**Carried...**

**6. Adjournment of Committee of the Whole Meeting of November 16, 2009**

**Resolution**

Moved by Councillor Akerhielm  
Seconded by Councillor Simons

**Resolved that:** Council adjourn the Committee of the Whole Meeting of November 16, 2009.  
**Carried...**

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**Mayor**

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**Village Manager**