

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON MONDAY, JANUARY 18, 2010 at 1:00 PM
IN THE COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

Present: Councillor Peach Akerhielm
Councillor Ruth Simons
Councillor Gordon Taylor
Village Manager Rory Mandryk
Treasurer Anne-Marie Koiner
Office Manager Anne Page (recording)

Regrets: Mayor Brenda Broughton
Councillor Joanne Ronsley

1. Call to Order

Councillor Akerhielm called the Committee of the Whole Meeting of January 18, 2010 to order at 1:00 pm.

2. Acting Mayor Schedule for 2010

Resolution

Moved by Councillor Taylor
Seconded by Councillor Simons

Resolved that: Council approve the Acting Mayor schedule for 2010 as follows:

1 st Quarter	Councillor Akerhielm
2 nd Quarter	Councillor Ronsley
3 rd Quarter	Councillor Simons
4 th Quarter	Councillor Taylor

Carried...

3. Approval of Agenda of the Committee of the Whole Meeting of January 18, 2010

Resolution

Moved by Councillor Simons
Seconded by Councillor Taylor

Resolved that: Council approve the Agenda of the Committee of the Whole Meeting of January 18, 2010 with the following changes:

Item 5A: taken off the Agenda

Item 5B: to be discussion In Camera

Item 5C: Proposal regarding Hiring of Public Works Manager

Carried...

4. Adoption of Minutes

A. Committee of the Whole Meeting of January 11, 2010

Resolution

Moved by Councillor Simons
Seconded by Councillor Taylor

Resolved that: Council adopt the Minutes of the Committee of the Whole Minutes of January 11, 2010 as presented.

Carried...

5. Unfinished Business

A. Final Draft of the 2010 Provisional Budget

Treasurer Anne-Marie Koiner advised that she could have the final draft prepared for January 28, 2010 but that the delay was mainly due to proposed changes and requests regarding the draft budget. Council agreed to have a discussion of the final draft and also suggested that the Village have a policy regarding amount of reserves.

Village Manager Rory Mandryk will research reserve policies of other jurisdictions and advised Council that the Village needs to plan for roads and other infrastructures and the Village needs to build up reserves to account for the future. Other municipalities levy a tax rise of between 4 and 7% to put money into reserves.

Councillor Simons commented that we have been advising residents that we saved one million dollars on the UV project but still are raising the water levy and we need to justify that.

The Treasurer advised that:

- the reserve figures from 2008 were available but not for 2009,
- the Village's 5-year plan from May 2009 had components for 2010 and beyond until the next 5-year plan is adopted and that when you look at the 2010 plan that was part of the 5 year plan process but that the capital component wasn't as firm as it could

be. The goal is to firm up those numbers for 2010 but we are working on year 2 of the 5-year plan.

- the provisional budget can be finalized but changes can be made prior to tax notices being sent out.
- Statutory research was done regarding the levying of parcel taxes.

It was suggested that the Budget & Finance Committee could research the policy on reserves.

The goal is to pass the provisional budget on February 1 and there might be one more discussion before that. Anne-Marie Koiner will have the final draft ready for January 28 for presentation on February 1.

Rory Mandryk will research policy or philosophy on reserves and the Budget & Finance Committee can provide perspective from the taxpayers' point of view.

Regarding the Public Works Budget, Council inquired if we were budgeting enough for projects and maintenance. Rory Mandryk advised that he reduced the amount by 10% and there may be some other areas where hours can be trimmed and he is anticipating increased productivity when a new Works Manager is hired, however we don't know what the demands and standards are going to be in the future, therefore no increase this year for Public Works hours. Rory Mandryk also advised that we are working on an on-line work order system for the Public Works Department.

It was agreed that the cut off for changes to the draft budget is 4 pm today.

6. New Business

A. Sewer, Waste Collection & Water User Rates

This item was deferred to the February 1, 2010 Council Meeting.

B. Public Works Manager position – next steps

This item will be discussed In Camera.

7. In Camera

Resolution

Moved by Councillor Taylor
Seconded by Councillor Simons

Resolved that: Council move In Camera to discuss matters.

Carried...

**8. Revert back to Open Meeting
Resolution**

Moved by Councillor Taylor
Seconded by Councillor Simons

Resolved that: Council revert back to the Open Meeting of the Committee of the Whole Meeting of January 18, 2010.

Carried...

9. Adjournment of Committee of the Whole Meeting of January 18, 2010

Resolution

Moved by Councillor Taylor
Seconded by Councillor Simons

Resolved that: Council adjourn the Committee of the Whole Meeting of January 18, 2010 at 2:16 pm.

Carried...

Mayor

Village Manager