

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, APRIL 6, 2010 at 1:00 PM
IN THE COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

Present: Mayor Brenda Broughton
Councillor Joanne Ronsley
Councillor Ruth Simons
Village Manager Rory Mandryk
Treasurer Anne-Marie Koiner
Office Manager Anne Page (recording)

Regrets: Councillor Peach Akerhielm
Councillor Gordon Taylor

1. Call to Order

Mayor Broughton called the Committee of the Whole Meeting of April 6, 2010 to order at 1:00 pm.

2. Approval of Agenda of the Committee of the Whole Meeting of April 6, 2010

Resolution

Moved by Councillor Simons
Seconded by Councillor Ronsley

Resolved that: Council approve the Agenda of the Committee of the Whole Meeting of April 6, 2010 with the following additions:

Item 5I. Incineration
Item 5J. Branch Pickup April 10 & 20
Item 5K. Invasive Species

Carried...

3. Adoption of Minutes of the Committee of the Whole Meeting of March 22, 2010

Resolution

Moved by Councillor Ronsley
Seconded by Councillor Simons

Resolved that: Council adopt the Minutes of the Committee of the Whole Meeting of March 22, 2010 as presented.

Carried...

4. Unfinished Business

5. New Business

A. Five Year Financial Plan (2010-2014)

Council discussed the following points regarding the Five Year Financial Plan:

- We need to give residents one year's notice to increase parcel taxes and also show in 2011 that we are projecting an increase in the sewer parcel tax, the sewer parcel tax would increase and user rates may decrease therefore the net effect would be the same and we would end up with a \$5,000 surplus to replenish the sewer reserves. We need to pay back what we have borrowed from reserves,
- Generally the municipal standard to contribute to reserves is 10%. Mayor Broughton advised that we do not want to overtax to pay back the reserves at this time to this extent and that when some major projects have been completed, we can put 10% towards reserves at that time,
- Councillor Simons suggested we have a minimum in reserves to absorb the cost of a catastrophe. Mayor Broughton advised that the provincial government would assist if a major catastrophe happened,
- Councillor Simons advised that a general rule is that there should be a balance to pay all the debts of the municipality and that amount should be in reserves,
- Anne-Marie Koiner advised that the amount of tax revenue for one year is \$900,000 and that we probably would want to get to that point,
- Mayor Broughton advised that we are spending \$120,000 each year on interest from borrowed money, on a debenture we have not fully spent,
- Councillor Simons asked what is the rationale for building reserves? What is too low or too much? There are no guidelines or rules but it is a philosophy of Council who has to forecast five years in advance,
- Councillor Simons advised that the Village needs to be carbon neutral by 2012 so we should be spending some reserve funds to adjust our Public Works fleet of vehicles for example.

B. The Legalization of Suites

Mayor Broughton advised that with the OCP Amendment Bylaw we should go through a process of public consultation and that the purpose of a Public Hearing is to receive input from the public with all the information pertinent to the matter. Mayor Broughton suggested that the first reading be delayed until after a public meeting and requested that the item be brought forward at the Regular Council Meeting for discussion and next steps.

Councillor Ronsley requested that a separate page for secondary suites be put on the Village's website.

Mayor Broughton suggested that a presentation be made to Council on April 19 but first reading of a Zoning Bylaw Amendment be delayed.

C. Village Gardening maintenance - expectations from Works and communication with volunteers

Mayor Broughton advised that Rory Mandryk suggested a different model for volunteer gardeners who would be under the guidance of the Public Works Manager. Rory Mandryk advised that if there is work being done that could infiltrate into the union work description, then a Public Works employee would be assigned to supervise the volunteer gardeners' work. Regular maintenance is a Public Works function and the volunteer gardeners can choose to work on special projects as they wish.

D. Strategic Planning – set a date

A Strategic Planning Session is scheduled for Monday, April 26 from 11 am to 3 pm. Rory Mandryk will see if Councillors Akerhielm and Taylor are available for this date and time.

E. Volunteer Recognition – discussion of Canada Day and dates in April (banner to be ordered)

The Village will obtain three quotes for the production of a Volunteer banner and proceed so that we can have the banner up during Volunteer Week from April 18-25.

It was agreed that the Village would recognize volunteers at the Canada Day July 1 Celebrations and that 'Volunteer Recognition' would be added to the May 3 Committee of the Whole Agenda.

F. Green Show – suggested dates

Councillor Simons advised that the Green Show would be like a mini trade show with no plant sale but a workshop environment with possible dates to be June 5 or 12. Workshops on invasive species and bear aware composting are some ideas brought forward. Councillor Simons advised she needs to have a committee to help organize this event to contact people, conduct advertising, etc.

Mayor Broughton suggested that the organizers contact Metro Vancouver for contact information.

G. 'Drop off your junk' Day – suggestions and logistics

Councillor Simons suggested that the Village provide information regarding places for residents to take junk or drop off unwanted items and that the Village could dispose of some items to various charities ie. Bicycles for Humanity in an effort to divert items from landfill.

An information sheet will be provided to residents.

H. Bicycle Improvement Projects

Rory Mandryk advised Council that Brent Dozzi from the District of West Vancouver provided recommendations to the Village regarding suitable dimensions, signage and line painting for the Village's Bicycle Improvement Project on Centre Road.

Councillor Simons inquired about a bicycle lane at the main entrance way into Lions Bay.

Scottish Line Painting will be coming out to Lions Bay in the next couple of weeks so the line painting work for the Bicycle Improvement Project could be done at that time.

I. Incineration

Mayor Broughton advised Council that 'waste incineration' was called 'waste to energy' and is now referred to as 'renewable energy'. This issue is now an air quality issue and there is significant lobbying going on to gain support for this process in the Metro Vancouver region. Communities in the Fraser Valley are very concerned about this issue.

J. Branch Pickup April 19 and 20

Councillor Ronsley advised that the idea for residents to drop off their green waste at the various orange cones placed around the Village can be very difficult for people with difficult driveways.

K. Invasive Species

Councillor Simons advised that there is a region-wide program to eliminate many invasive plant species and there is a lot of ivy growing on trees in the Village and that some of it could be eliminated. There is an Invasive Species expert who is willing to come to Council Committee of the Whole Meeting and the Green Show to talk about eliminating invasive plant species in an effort to mitigate the risk of weakening trees. Councillor Simons will coordinate this speaker.

6. In Camera

Resolution

Moved by Councillor Ronsley
Seconded by Councillor Simons

Resolved that: Council move In Camera to discuss matters.

Carried...

Revert Back to Open Session

Resolution

Moved by Councillor Ronsley
Seconded by Councillor Simons

Resolved that: Council revert back to the Open Session of the Committee of the Whole Meeting of April 6, 2010.

Carried...

7. Adjournment of Committee of the Whole Meeting of April 6, 2010

Resolution

Moved by Councillor Simons
Seconded by Councillor Ronsley

Resolved that: Council adjourn the Committee of the Whole Meeting of April 6, 2010 at 3:10 pm.

Carried...

Mayor

Village Manager