

**COMMITTEE OF THE WHOLE MEETING
OF THE COUNCIL OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, SEPTEMBER 7, 2010 at 1:00 PM
IN THE COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

MINUTES

Present: Mayor Brenda Broughton
Councillor Peach Akerhielm
Councillor Joanne Ronsley
Councillor Ruth Simons
Village Manager Rory Mandryk
Treasurer Anne-Marie Koiner
Office Manager Jeff Dann
Accounting Clerk Hayley Cook (recording)

Regrets: Councillor Gordon Taylor
Public Works Manager Chuck Partridge

1. Call to Order

Mayor Broughton called the Committee of the Whole Meeting of September 7, 2010 to order at 1:00pm.

2. Approval of Agenda

Resolution

Moved by Councillor Ronsley
Seconded by Councillor Simons

Resolved that: Council approve the Agenda of the Committee of the Whole Meeting of September 7, 2010 with the following additions:

5E Response to Correspondence
5F Project Management

Carried...

3. Adoption of Minutes of the Committee of the Whole Meeting of July 19, 2010

Resolution

Moved by Councillor Simons
Seconded by Councillor Akerhielm

Resolved that: Council adopt the Minutes of the Committee of the Whole Meeting of May 31, 2010 with the following changes:

Page 2, 5A 1st paragraph should say “Councillor Akerhielm confirmed that, except as stated in the policy, it is not intended to be applied to existing Secondary Suites built prior to September 7, 2010”

Page 4, 6D should say “Council discussed the on table information”

Page 4, 6D, 2nd paragraph should say “Village Manager Mandryk is to respond to the resident who wrote in and indicate that there has been discussion by Council but that rental to a single tenant is not currently disallowed under the Village’s bylaws and that Council may consider a business licence system in the future. Any complaints regarding noise or neighbourhood nuisance put into writing can be looked into.”

Page 5, 6th paragraph, should say “Mayor Broughton advised that Council can resolve on a draft to post it even if the minutes have not been accepted yet. Office Manager Dann asked for Council to be clear when they wish an article to be posted or updated on the website.”

4. Unfinished Business

A. Secondary Suites – Information Guide Review

- Council agreed to add the full definition of what constitutes a family for Secondary Suites
- The section that informs of grandfathering existing Secondary Suites is to be made a different colour to draw attention to it
- The fact that existing accessory buildings are also to be grandfathered is to be made clearer and also that there are to be no new accessory buildings

5. New Business

A. Speed Zone Signage for Playground/Beach Park at Brunswick Beach

A Brunswick Beach resident asked that a sign be put up at the playground to get motorists to slow down. Council agreed that it would be a great idea to put signage at all three beach parks to slow traffic down. Council agreed that a sign stating that there are children playing and requesting motorists to go slow would be the most effective. A speed-zone sign is currently in place on the railroad track on Lions Bay Avenue heading west.

B. Motorcycle Noise in Lions Bay

A Brunswick Beach resident has written correspondence regarding the increased noise from motorcycles since the highway improvements. Council discussed the issue and suggested Village Manager Mandryk obtain the bylaw from the City of Vancouver for Council to review.

C. GIS Map for Review

Council voiced concerns regarding security. Village Manager Mandryk advised that any information not to be viewed by the general public would be password protected. General information such as the trail map and lot numbers would be available for viewing as different layers by the general public, when the updated GIS map is attached to the Village Website.

D. Tennis Fund

The Coordinators of the Summer Swim Program have asked that the surplus from the program be put into the Village of Lions Bay Tennis Fund. Treasurer Koiner will present a report on the Tennis Fund at the Regular Council Meeting.

Resolution

Moved by Councillor Simons
Seconded by Councillor Akerhielm

Resolved that: The surplus from the 2010 Summer Swim Program will be forwarded to the Tennis Fund.

Carried...

E. Response to Correspondence

Discussion was held regarding the need for a timely, standard response to all correspondence from residents to the Village Office or Council.

Currently the Village Manager responds unless the correspondence is addressed to Council, then it is sent on to Council to be reviewed at the next meeting.

It was decided that a response will go out to responding all correspondence from residents, with further response to be sent out from the Village Manager once the Council has reviewed the original correspondence. Copies are to be sent to Council if they have been involved in the review.

E. Project Management

Village Manager Mandryk is to be the Lead on all Projects. Any discussions related to a project must include the Village Manager.

The Tennis Court re-surfacing was discussed as an example of the need for clear project management. When the community and Council are involved, Village Manger Mandryk is still to be the lead.

Village Manager Mandryk advised that things are failing because they have not been looked at for a long time. Village Manager Mandryk has advised Public Works Manager Partridge to do the best job he can and not just a quick fix.

Treasurer Koiner advised that landscaping around the new Septic Tank next to the Community Centre is already defined in the contract with Cleartech.

G. Underground Wiring

Mayor Broughton and Village Manager Mandryk will be meeting with AECOM, Shaw, BC Hydro and TELUS on Thursday, September 9, 2010, regarding the Underground Wiring Project at Lower Lions Bay. The presentation to the residents of Lower Lions Bay will take place 5 days after this.

Office Manager Dann is to create a power point template for the meeting that Council can use for all presentations.

6. In Camera

Resolution

Moved by Councillor Ronsley
Seconded by Councillor Akerhielm

Resolved that: Council move In Camera to discuss matters.

Carried...

7. Adjournment of Committee of the Whole Meeting of September 7, 2010

Resolution

Moved by Councillor Akerhielm
Seconded by Councillor Ronsley

Resolved that: Council adjourn the Committee of the Whole Meeting of September 7, 2010 at 3:30pm.

Carried...

Mayor

Village Manager