

**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON MONDAY, OCTOBER 4, 2010 at 7:00 PM
IN THE COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

MINUTES

Present: Mayor Brenda Broughton
Councillor Peach Akerhielm
Councillor Joanne Ronsley
Councillor Ruth Simons
Councillor Gordon Taylor
Office Manager Jeff Dann
Accounting Clerk Hayley Cook (recorder)

Regrets: Village Manager Rory Mandryk
Treasurer Anne-Marie Koiner

1. Call to Order

Mayor Broughton called the Regular Council Meeting of October 4, 2010 to order at 7:00 pm.

2. Approval of Agenda

Resolution

Moved by Councillor Ronsley
Seconded by Councillor Simons

Resolved that: Council approve the Agenda of the Regular Council Meeting of October 4, 2010 with the following additions:

12D Draft Trail Map brochure – combine with A
12D UBCM
12F TransLink
9A Green Waste pick up
9B Tree Committee
7A Lower Lions Bay Potential Underground Wiring Polling Report
7B Village Manager’s Job Description

3. Public Participation

4. Delegations

A. Pesticide Bylaw

Norma Rodgers presented her findings on Pesticide Bylaws as requested by Village Manager Mandryk. Ms. Rodgers advised that after her research into bylaws from neighbouring communities, the West Vancouver and Whistler Bylaws were preferable. Both bylaws talk of pesticide control as oppose to a pesticide ban.

Ms. Rodgers suggested education as being the key for the first while, not penalties; by informing people what they can use instead of the noxious chemicals. Council agreed that the anti-idling bylaw which, as yet has not been enforced with penalties, has been effective in educating people about idling their vehicles. If a good job is done on education about pesticides, the Village should not need to enforce the bylaw.

It was decided that the bylaw be shown to the Invasive Species Council to see if they have any recommendations. Once the Village has the bylaw in place, the Village can meet with CN Rail to discuss. An article will then be put in the Village Update or on Lions Bay.net to inform people which products are okay to use and which are not.

B. Bear Management Plan

Norma Rodgers presented an update regarding the Bear Management Plan and the Village of Lions Bay's application for BearSmart Status. Ms. Rodgers advised that there has been talk within the bear network that BearSmart status will not be given to a community that does not have bear resistant waste management, however Kamloops does have the status and has no bear resistant bins. There have been very few incidents with bears in the Village because of garbage; there are mainly just bear sightings.

Lions Bay is the only community applying for BearSmart status that is volunteer driven. It was agreed that a tagline should be added to the Bear Management plan saying it is a "grassroots initiative".

Ms. Rodgers advised that the report will be ready for the next Council Meeting for approval. Office Staff needs to provide some financial reports and a PDF version of the plan, along with some photos which are to be provided by Public Works.

5. Adoption of Minutes Regular Council Meeting of September 20, 2010

Resolution

Moved by Councillor Taylor
Seconded by Councillor Simons

Resolved that: Council adopt the Minutes of the Regular Council Meeting of September 20, 2010, with the following changes:

Page 3, 8A 2nd paragraph should say “Councillor Simons advised that we need a follow up action plan. Council tasked Councillor Simons to make follow up phone calls to residents and report back.”

Page 3, 8A, 4th paragraph should read “Mayor Broughton advised that the project has been delayed as galvanized girders should have been installed on sound wall 2 and 3 and were not”
Page 3, 8B should read “The final figures are in for the Swim Program and there is a surplus of \$2027.00 which can go towards the Tennis Program.”

Page 4, 8E, spelling corrections were made on the first paragraph and the last sentence of Mayor Broughton’s report should read “Mayor Broughton also advised her meeting with John Weston, MP was productive, but there is no federal funding for next year.”

Page 5, 1st paragraph should read “GranFondo”

Page 6, 12 A should read “Councillor Simons advised that we need to model a Bylaw for banning an open backyard burning. Councillor Akerhielm advised she has sent a revised fire bylaw to Fire Chief Oliver. The Fire Chief could still issue a permit for open burning as he would have to determine the fire hazard/ risk. Councillor Akerhielm polled Council and determined that they are in favour of banning open burning entirely. Mayor Broughton advised that she would bring this item forward to the November 2010 Emergency Committee Meeting.

Carried...

It was noted that the Public Works Flailing project has been delayed due to parts needing to be replaced on the machine. Manual cutbacks are being done until the repairs take place.

6. Business Arising from the Minutes

7. Unfinished Business

A. Lower Lions Bay Potential Underground Wiring

Councillor Simons presented the results of her polling of the residents of Lower Lions Bay regarding the potential underground wiring project. The responses were grouped into 4 categories. A number of people wanted more information before giving a response and 10 residences were unable to be contacted. The question of what happens to a home that is for sale was raised.

Officer Manager Dann is to create an image to show how the area will look without the poles and wires. Images are to be provided to Office Manager Dann to edit the photos.

A letter is to be sent out to those owners who cannot be contacted by phone. Council agreed it best to wait until the exact cost is known before the letters go out. The amortization table is to be worked on. Once the costs are finalised, an open house will be held to give residents more information and a chance to discuss costs in detail.

There are a number of residences that will find cost an issue; the cost of the private portion cannot be brought down. A meeting with AECOM, the engineering firm is to take place the week of October 25th to discuss costs.

The question of what will happen if there are a number of residences that don’t respond was raised, as it could be a deal stopper. The residents of Lower Lions Bay need someone to champion the cause.

BC Hydro has advised that they will take on a couple of properties that are not willing to participate; they can double dip to another properties' pole. It was asked what the reason for the project was if some properties are to remain with poles and wires above ground; aesthetics and safety would still be a concern.

B. Village Manager Job Description

The bylaw pertaining to the Village Manager Job Description needs a minor change; the Treasurer role can be taken out. The updated version of the job description then needs to be put into a template and signed by Village Manager Mandryk. Office Manager Dann is to follow up on this and the Secondary Suites Bylaw and policy as they also need to be put into a template and signed. Councillor Akerhielm is to resend the correct version for the template.

The Bylaw will be brought forward to the next Council Meeting for a resolution.

8. Reports

Resolution

Moved by Councillor Akerhielm
Seconded by Councillor Taylor

Resolved that: Council received the reports of October 4, 2010.

Carried...

A. Administration

- i) Village Manager's Update Report
- ii) Village Office Manager's Update Report

Payless Towing have been awarded the towing contract for the Village
The Parent Advisory Committee has taken on the Phone Directory to raise money. Councillor Simons is to contact Concentric regarding the directory they are working on

Office Manager Dann to report to Council the costs of postage for the Village Update

Village to secure domain names

Fire Truck Request for Proposal ready to go out once approved by the Fire Chief
Logos for the 40th Anniversary need to say Village of Lions Bay on them

B. Treasurer

- i) Treasurer's Report – none presented

D. Public Works

- i) Public Works' Report – none presented

E. Mayor & Council

i) Mayor Broughton – Portfolio Report

UBCM was very useful. Towns for Tomorrow Grants will be announced in a couple of weeks

Sea to Sky plaque unveiling for the highway workers

October 7 Community Centre Task Force Meeting. Contract for phase 2; the programming and costing of the new Community Centre has been awarded to CEI

2 rocks were selected from Brunswick Pit for the Centennial Trail

Mayor Broughton thanked Councillor Simons, the volunteers, Public Works and Office Staff for their work on the Tennis Court project and opening ceremony

ii) Councillor Akerhielm – Portfolio Report

iii) Councillor Ronsley – Portfolio Report

Council discussed the Communities in Bloom Program and how it would be funded if they went forward with it

The idea of having the program as part of the 40th Anniversary Celebrations was suggested; it would help get the community into the spirit and inspire the residents

It will be brought to the Anniversary meeting on October 12, 2010

The Communities in Bloom program emphasizes tidiness as one of the key elements

The Village is interested in entering the non-competitive portion of the program

iv) Councillor Simons – Portfolio Report

Highlight for the Public Art and Design Committee is the mural at the marina. A letter is to go out to Ken Wolder to say thank you.

Filming is still going on at the Brunswick Pit; will be reported on upon its completion.

v) Councillor Simons – UBCM Conference Report

Changes for the trails brochure needed by Wednesday

The tennis court re-surfacing was discussed and it was noted that there are dead-zones on the court. Tomko have said the dead-zones are caused by water evaporation underneath the surface, which cannot be controlled as they did not pour underneath. It was suggested that this issue needs a further discussion. Treasurer Koiner is to follow up regarding final payment to Tomko and the warranty details

vi) Councillor Taylor

Councillor Taylor presented the report from the Tree Committee

Resolution

Moved by Councillor Akerhielm
Seconded by Councillor Taylor

Resolved that: Council move In Camera to discuss matters.

Carried...

Report from In Camera; two open spots on the Tree Committee. Two candidates have been put forth by the Tree Committee.

Resolution

Moved by Councillor Akerhielm
Seconded by Councillor Ronsley

Resolved that: Council approves the appointment of Harold Gienger and Tony Clayton to the Tree Committee

Carried...

Mayor Broughton is to send letters of thank you to the two retiring members.

F. Committees & Task Forces

9. Resolutions

A. Green Waste

Council opened discussion regarding the Smithrite and Public Works green waste pickups. It was noted that the final Smithrite Green waste pick up is to take place on November 19, 2010. As this is a late pick up, Public Works will not be doing a green waste pick up after this time so a reminder is to go out to residents about the final date and how the green waste should be bundled.

Village Manager Mandryk is to follow up with the green waste that has been left on Panorama Road.

10. Bylaws

Motion

Moved by Councillor Akerhielm
Seconded by councillor Ronsley

Motion to: move items 12 B & C to 10 A & B

Carried...

A. Fire Bylaw – 1st reading

Resolution

Moved by Councillor Simons
Seconded by Councillor Akerhielm

Resolved that: Council approve the first reading of the Fire Bylaw.....

Discussion: Building Inspector Butler to look at it before it is finalised. Council are to be notified when water is to be conserved. This is an update of the existing Fire Bylaw.

Carried...

Council agreed to wait on a second reading until discussion has taken place with Building Inspector Butler.

B. Draft Mail Ballot Authorization and Procedure Bylaw

Resolution

Moved by Councillor Akerhielm
Seconded by Councillor Simons

Resolved that: Council approve the first reading of the Draft Mail Ballot Authorization and Procedure Bylaw.

Council noted that the Bylaw concerns absentee voting by mail and not voting by proxy. Staff will need training for the election as they were all hired since the last Council election. Council nominates the Electoral Officer. The election will need to be covered in the budget.

Carried...

Resolution

Moved by Councillor Akerhielm
Seconded by Councillor Taylor

Resolved that: Council approve the second reading of the Draft Mail Ballot Authorization and Procedure Bylaw.

11. Correspondence

A. List of Correspondence to October 4, 2010

Resolution

Moved by Councillor Taylor
Seconded by Councillor Akerhielm

Resolved that: Council received the List of Correspondence up to October 4, 2010.

Carried...

3 - Can proceed without ministerial approval. Mayor Broughton will send a thank you letter for the additional information.

5 – Wood is good; wood friendly building projects. Resolution will be developed with the minister regarding this.

9 – Lions Bay Fire Rescue to be nominated for the bus extrication exercise.

31 – TransLink meeting. Councillor Ronsley will rsvp, Councillor Simons and Mayor Broughton already done so.

Letters from Residents:

1 – Under consideration. Councillor Akerhielm is to draft a response. A letter has gone out from the office to say that the correspondence has been received. The issue is to go on the next agenda under unfinished business.

3 – Resident parking on Seaview. Two letters have been received by the Village Office saying no to resident only parking and one arrived at the office saying yes. Issue to be kept open. Education about the options for guest parking to be sent out; \$1 passes can be bought for resident's guests or \$10 day passes can be bought for parking in resident only spots.

12. New Business

A. Grant for Trails

Office Manager Dann is to get the MEC password from Village Manager Mandryk so the grant can be applied for.

B. Fire Bylaw Review – Moved to 10A

C. Draft Mail Ballot Authorization and Procedure Bylaw –Moved to 10B

D. UBCM

The Towns for Tomorrow Grant was previously mentioned. Councillor Simons is to take on the Community Forest Association grant which looks at crediting for replacing trees.

E. TransLink – Already dealt with

13. In Camera

Resolution

Moved by Councillor Taylor
Seconded by Councillor Akerhielm

Resolved that: Council move In Camera to discuss matters.

Carried...

Councillor Akerhielm reported to the regular meeting that during its in camera meeting, Council had approved the Village of Lions Bay Administrative Policy, "Enforcement Procedures re Secondary Suites".

14. Adjournment

Resolution

Moved by Councillor Taylor
Seconded by Councillor Ronsley

Resolved that: Council adjourn the Regular Meeting of October 4, 2010 at 10:25pm.

Carried...

Mayor

Village Manager